

**Increasing the effective use of the Right to Information Law by media and civil society**  
**Approved Budget for the period from November 2019 to February 2021**

| Sl.        | Description                                                            | Units                            | # of Units | Unit Cost in Taka | Total Cost in Taka | Total Cost in USD |
|------------|------------------------------------------------------------------------|----------------------------------|------------|-------------------|--------------------|-------------------|
| <b>1.0</b> | <b><i>In-house training on RTI for journalists (6 Training)</i></b>    |                                  |            |                   |                    |                   |
| 1.01       | Honorarium for Resource persons                                        | 2 days x 3 sessions x 6 Training | 36         | 5,000             | 180,000            | 2,142.86          |
| 1.02       | Venue & Sound                                                          | 2 days (Average) x 6 Training    | 12         | 17,500            | 210,000            | 2,500.00          |
| 1.03       | Information kit (Jute bag, writing pad, pen, & information material)   | 18 sets x 6 Training             | 108        | 525               | 56,700             | 675.00            |
| 1.04       | Food for participants                                                  | 20 persons x 2 days x 6 Training | 240        | 900               | 216,000            | 2,571.43          |
| 1.05       | Travel for the participants                                            | 9 persons x 6 Training           | 54         | 2,000             | 108,000            | 1,285.71          |
| 1.06       | Accommodation & per diem for the correspondent (lumpsum)               | 9 persons x 3 days x 6 Training  | 162        | 1,500             | 243,000            | 2,892.86          |
| 1.07       | Conveyance & incidental for participants of Dhaka                      | 3 persons x 6 Training x 2 days  | 36         | 2,016             | 72,576             | 864.00            |
| 1.08       | Digital Banner                                                         | 1 unit x 6 Training              | 6          | 2,000             | 12,000             | 142.86            |
| 1.09       | Certificate for participants                                           | Package x 6 Training             | 6          | 5,500             | 33,000             | 392.86            |
| 1.10       | Equipment rental (Laptop & multimedia)                                 | 2 days x 6 Training              | 12         | 6,900             | 82,800             | 985.71            |
|            | <b><i>Sub-total: for 1 in-house Training</i></b>                       |                                  |            |                   | <b>1,214,076</b>   | <b>14,453.29</b>  |
| <b>1.2</b> | <b><i>Participatory workshop on RTI (3 Workshop)</i></b>               |                                  |            |                   |                    |                   |
| 1.2.1      | Honorarium for Paper presenter                                         | 1 person x 3 Workshop            | 3          | 15,000            | 45,000             | 535.71            |
| 1.2.2      | Venue & Sound (YWCA, Iqbal Road, Dhaka)                                | 1 day x 3 Workshop               | 3          | 17,500            | 52,500             | 625.00            |
| 1.2.3      | Information kit (Jute folder, writing pad, pen & information material) | 25 sets x 3 Workshop             | 75         | 500               | 37,500             | 446.43            |
| 1.2.4      | Food for participants                                                  | 25 persons x 3 Workshop          | 75         | 900               | 67,500             | 803.57            |
| 1.2.5      | Travel for participants outside Dhaka (lumpsum)                        | 20 persons x 2 ways x 3 Workshop | 120        | 1,000             | 120,000            | 1,428.57          |
| 1.2.6      | Accommodation & per diem for participants outside Dhaka (lumpsum)      | 20 persons x 2 days x 3 Workshop | 120        | 2,500             | 300,000            | 3,571.43          |
| 1.2.7      | Digital Banner                                                         | 1 unit x 3 Workshop              | 3          | 2,000             | 6,000              | 71.43             |

|            |                                                                     |                       |     |        |                |                 |
|------------|---------------------------------------------------------------------|-----------------------|-----|--------|----------------|-----------------|
| 1.2.8      | Equipment rental (Laptop & multimedia)                              | 1 days x 3 Workshop   | 3   | 6,900  | 20,700         | 246.43          |
|            | <b>Sub-total:</b>                                                   |                       |     |        | <b>649,200</b> | <b>7,728.57</b> |
| <b>1.3</b> | <b>National Consultation in Dhaka</b>                               |                       |     |        |                |                 |
| 1.3.1      | Honorarium for Moderator                                            | lumpsum               | 1   | 15,000 | 15,000         | 178.57          |
| 1.3.2      | Honorarium for paper presenter                                      | lumpsum               | 1   | 20,000 | 20,000         | 238.10          |
| 1.3.3      | Honorarium for panel discussant                                     | lumpsum               | 5   | 5,000  | 25,000         | 297.62          |
| 1.3.4      | Venue & Sound (The Daily Star)                                      | 1 event               | 1   | 46,000 | 46,000         | 547.62          |
| 1.3.5      | Information kit (Jute bag, writing pad, pen & information material) | 35 sets               | 35  | 500    | 17,500         | 208.33          |
| 1.3.6      | Food for participants (Tea & lunch)                                 | 40 persons            | 40  | 1,100  | 44,000         | 523.81          |
| 1.3.7      | Travel for participants of outside Dhaka                            | 20 persons x 2 ways   | 40  | 1,000  | 40,000         | 476.19          |
| 1.3.8      | Accommodation & Daily allowance for participants of outside Dhaka   | 20 persons x 2 days   | 40  | 2,500  | 100,000        | 1,190.48        |
| 1.3.9      | Digital Banner                                                      | 1 unit                | 1   | 2,000  | 2,000          | 23.81           |
| 1.3.10     | Equipment rental (Laptop & multimedia)                              | 1 day                 | 1   | 6,900  | 6,900          | 82.14           |
|            | <b>Sub-total:</b>                                                   |                       |     |        | <b>316,400</b> | <b>3,766.67</b> |
| <b>1.4</b> | <b>Report Compilation</b>                                           |                       |     |        |                |                 |
| 1.4.1      | Honorarium for Editor for report editing                            | 1 person              | 1   | 50,000 | 50,000         | 595.24          |
|            | <b>Sub-total</b>                                                    |                       |     |        | <b>50,000</b>  | <b>595.24</b>   |
| <b>1.5</b> | <b>Open Data Survey</b>                                             |                       |     |        |                |                 |
| 1.5.1      | Lead Researcher                                                     | 1 Person x 40 days    | 40  | 10,000 | 400,000        | 4,761.90        |
| 1.5.2      | Co-Researcher                                                       | 1 Person x 150 days   | 150 | 3,000  | 450,000        | 5,357.14        |
| 1.5.3      | Training for Co-Researcher                                          | Lump sum x 1 training | 1   | 25,000 | 25,000         | 297.62          |
|            | <b>Focus Group Discussion &amp; Key Informant Interview</b>         |                       |     |        |                |                 |
| 1.5.4      | Food for FGD                                                        | Per person            | 15  | 500    | 7,500          | 89.29           |
| 1.5.5      | Stipends for participants                                           | Per person            | 10  | 3,500  | 35,000         | 416.67          |
| 1.5.6      | Information kit                                                     | Per set               | 15  | 200    | 3,000          | 35.71           |
| 1.5.7      | Honorarium for Key Informant Interviewers                           | Per person            | 5   | 5,000  | 25,000         | 297.62          |
|            | <b>Methodology review meeting</b>                                   |                       |     |        |                |                 |

|            |                                                                                                      |                                   |     |        |                  |                  |
|------------|------------------------------------------------------------------------------------------------------|-----------------------------------|-----|--------|------------------|------------------|
| 1.5.8      | Venue & sound (Half day)                                                                             | Per meeting                       | 1   | 35,000 | 35,000           | 416.67           |
| 1.5.9      | Food for Meeting                                                                                     | Per person                        | 25  | 1,200  | 30,000           | 357.14           |
| 1.5.10     | Local Experts                                                                                        | Per person                        | 10  | 5,000  | 50,000           | 595.24           |
| 1.5.11     | Information kit                                                                                      | Per set                           | 25  | 200    | 5,000            | 59.52            |
|            | <b>Sub-total</b>                                                                                     |                                   |     |        | <b>1,065,500</b> | <b>12,684.52</b> |
| <b>1.6</b> | <b>Training Curriculum Localization</b>                                                              |                                   |     |        |                  |                  |
| 1.6.1      | Honorarium for lead expert                                                                           | 1 person x 30 days                | 30  | 7,500  | 225,000          | 2,678.57         |
| 1.6.2      | Honorarium for Curriculum reviewer                                                                   | 1 person x 10 days                | 10  | 10,000 | 100,000          | 1,190.48         |
| 1.6.3      | Design & Printing of curriculum                                                                      | 25 copy lump sum                  | 1   | 50,000 | 50,000           | 595.24           |
|            | <b>Sub-total:</b>                                                                                    |                                   |     |        | <b>375,000</b>   | <b>4,464.29</b>  |
| <b>1.7</b> | <b>Residential Data Journalism Bootcamps for Journalists (four 4-day bootcamps, 12 participants)</b> |                                   |     |        |                  |                  |
| 1.7.1      | Honorarium for Local Facilitator                                                                     | 4 days x 4 bootcamp               | 16  | 25,000 | 400,000          | 4,761.90         |
| 1.7.2      | Honorarium for Resource persons                                                                      | 4 days x 4 bootcamp               | 16  | 7,500  | 120,000          | 1,428.57         |
| 1.7.3      | Transportation for resource persons & programme staffs to workshop location                          | 2 vehicles X 4 days X 4 bootcamps | 32  | 6,000  | 192,000          | 2,285.71         |
| 1.7.4      | Transportation for participants to workshop location                                                 | 2 vehicles x 2 times x 4 bootcamp | 16  | 6,000  | 96,000           | 1,142.86         |
| 1.7.5      | Information kit (Bag, writing pad, pen & information material)                                       | 15 set x 4 bootcamp               | 60  | 1,000  | 60,000           | 714.29           |
| 1.7.6      | Venue (With sound system & other facilities) Hope foundation, Savar                                  | 4 days x 4 bootcamp               | 16  | 20,000 | 320,000          | 3,809.52         |
| 1.7.7      | Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)                                    | 18 person x 4 days x 4 bootcamp   | 288 | 1,900  | 547,200          | 6,514.29         |
| 1.7.8      | Travel for participant from outside Dhaka towards MRDI                                               | 12 persons x 2 ways x 4 bootcamp  | 96  | 1,500  | 144,000          | 1,714.29         |
| 1.7.9      | Accommodation at workshop venue                                                                      | 18 persons x 4 days x 4 bootcamp  | 288 | 2,250  | 648,000          | 7,714.29         |

|            |                                                                       |                                     |     |        |                  |                  |
|------------|-----------------------------------------------------------------------|-------------------------------------|-----|--------|------------------|------------------|
| 1.7.10     | Per diem for participant from outside Dhaka (before & after bootcamp) | 12 persons x 4 days x 4 bootcamp    | 192 | 1,500  | 288,000          | 3,428.57         |
| 1.7.11     | Incidental for participants from outside Dhaka                        | 12 persons x 4 days x 4 bootcamp    | 192 | 2,000  | 384,000          | 4,571.43         |
| 1.7.12     | Banner                                                                | Per bootcamp                        | 4   | 3,000  | 12,000           | 142.86           |
| 1.7.13     | Stationery                                                            | Per bootcamp                        | 4   | 5,000  | 20,000           | 238.10           |
| 1.7.14     | Certificate                                                           | Per bootcamp                        | 4   | 5,500  | 22,000           | 261.90           |
| 1.7.15     | Laptop for participants in class room Use                             | 12 laptop x 4 days x 4 bootcamp     | 192 | 1,725  | 331,200          | 3,942.86         |
| 1.7.16     | Service & support in Training venue                                   | Per bootcamp                        | 4   | 10,000 | 40,000           | 476.19           |
|            | <b>Sub-total:</b>                                                     |                                     |     |        | <b>3,624,400</b> | <b>43,147.62</b> |
| <b>1.8</b> | <b>Data Journalism Fellowship</b>                                     |                                     |     |        |                  |                  |
| 1.8.1      | Stipend for fellows                                                   | 12 person X 3 months                | 36  | 20,000 | 720,000          | 8,571.43         |
| 1.8.2      | Honorarium for mentor                                                 | 4 persons X 3 months                | 12  | 40,000 | 480,000          | 5,714.29         |
|            | <b>Sub-total</b>                                                      |                                     |     |        | <b>1,200,000</b> | <b>14,285.71</b> |
| <b>1.9</b> | <b>Regional conference on investigative journalism</b>                |                                     |     |        |                  |                  |
| 1.9.1      | Venue (With sound system & other facilities) Hope foundation, Savar   | 1 Conference x 2 days               | 2   | 40,000 | 80,000           | 952.38           |
| 1.9.2      | Accommodation for participants at workshop venue                      | 56 persons x 2 days                 | 112 | 2,250  | 252,000          | 3,000.00         |
| 1.9.3      | Food for participants (Breakfast, 2 tea-snacks, lunch and dinner)     | 60 person x 2 days x 1 conference   | 120 | 1,900  | 228,000          | 2,714.29         |
| 1.9.4      | Information kit (Bag, writing pad, pen & information material)        | Per set                             | 70  | 1,500  | 105,000          | 1,250.00         |
| 1.9.5      | Transportation for experts & programme staffs to workshop location    | 4 vehicles X 2 days x 1 conference  | 8   | 6,000  | 48,000           | 571.43           |
| 1.9.6      | Transportation for participants to workshop                           | 8 vehicles x 2 times x 1 conference | 16  | 6,000  | 96,000           | 1,142.86         |
| 1.9.7      | Honorarium for Moderator                                              | 1 person x 2 days                   | 2   | 25,000 | 50,000           | 595.24           |
| 1.9.8      | Local Investigative Journalism Expert                                 | Per person                          | 12  | 7,500  | 90,000           | 1,071.43         |

|             |                                                            |                                                        |      |         |                   |                   |
|-------------|------------------------------------------------------------|--------------------------------------------------------|------|---------|-------------------|-------------------|
| 1.9.9       | International Travel for foreign expert                    | Per round trip                                         | 4    | 54,600  | 218,400           | 2,600.00          |
| 1.9.10      | Per diem for foreign                                       | 4 persons x 5 days                                     | 20   | 5,040   | 100,800           | 1,200.00          |
| 1.9.11      | Surface Travel for foreign expert                          | 4 trips                                                | 4    | 4,250   | 17,000            | 202.38            |
| 1.9.12      | Accommodation for foreign expert                           | 4 persons x 4 nights                                   | 16   | 8,400   | 134,400           | 1,600.00          |
| 1.9.13      | VISA Fee for foreign expert                                | Per person                                             | 4    | 16,800  | 67,200            | 800.00            |
| 1.9.14      | Travel for participant from outside Dhaka                  | 2 trip x 46 person                                     | 92   | 1,000   | 92,000            | 1,095.24          |
| 1.9.15      | Per diem for participant from outside Dhaka                | 46 persons x 2 days                                    | 92   | 1,500   | 138,000           | 1,642.86          |
| 1.9.16      | Incidental for participants                                | 46 persons x 2 days                                    | 92   | 2,000   | 184,000           | 2,190.48          |
| 1.9.17      | Venue decoration & Banner                                  | Per conference                                         | 1    | 30,000  | 30,000            | 357.14            |
| 1.9.18      | Stationery & supplies                                      | Per conference                                         | 1    | 10,000  | 10,000            | 119.05            |
| 1.9.19      | Invitation, press coordination and media                   | Per conference                                         | 1    | 100,000 | 100,000           | 1,190.48          |
| 1.9.20      | Service & support in Training venue                        | Per conference                                         | 1    | 10,000  | 10,000            | 119.05            |
|             | <b>Sub-total:</b>                                          |                                                        |      |         | <b>2,050,800</b>  | <b>24,414.29</b>  |
| <b>1.10</b> | <b>Programme Personnel</b>                                 |                                                        |      |         |                   |                   |
| 1.10.1      | Team leader (Partial)                                      | Tk. 44,212 x 8.5 Month + 72,950 x 8.5 month            | 17   | 58,581  | 995,877           | 11,855.68         |
| 1.10.2      | Training and Workshop Co-ordinator                         | Tk. 30,900 x 8.5 month + Tk. 42,240 x 8.5 month        | 17   | 36,570  | 621,690           | 7,401.07          |
| 1.10.3      | Programme officer (Fulltime, Including festival allowance) | 10.5 months                                            | 10.5 | 37,272  | 391,356           | 4,659.00          |
| 1.10.4      | Finance personnel (Partial)                                | Tk. 39,060 x 8.5 month + Tk. 54,450 x 8.5 month        | 17   | 46,755  | 794,835           | 9,462.32          |
|             | <b>Sub-total:</b>                                          |                                                        |      |         | <b>2,803,758</b>  | <b>33,378.07</b>  |
| <b>1.11</b> | <b>Project office</b>                                      |                                                        |      |         |                   |                   |
| 1.11.1      | Office Rent (Partial of Total Tk. 300,150)                 | Tk. 96,948 x 8=Tk. 775,584+ Tk. 60,030 x 8=Tk. 480,240 | 16   | 78,489  | 1,255,824         | 14,950.29         |
|             | <b>Sub-total:</b>                                          |                                                        |      |         | <b>1,255,824</b>  | <b>14,950.29</b>  |
|             | <b>Total Programme Cost</b>                                |                                                        |      |         | <b>14,604,958</b> | <b>173,868.55</b> |
| <b>1.12</b> | <b>Project Management cost</b>                             |                                                        |      |         |                   |                   |

|        |                                |                            |    |       |                   |                   |
|--------|--------------------------------|----------------------------|----|-------|-------------------|-------------------|
| 1.12.1 | Local Conveyance               | (Nov-19-Feb 2021) 16 month | 16 | 5,000 | 80,000            | 952.38            |
| 1.12.2 | 1.8.3 Communication            | (Nov-19-Feb 2021) 16 month | 16 | 1,300 | 20,800            | 247.62            |
| 1.12.3 | 1.8.4 Utilities                | (Nov-19-Feb 2021) 16 month | 16 | 1,300 | 20,800            | 247.62            |
| 1.12.4 | 1.8.5 Stationery & supplies    | (Nov-19-Feb 2021) 16 month | 16 | 5,000 | 80,000            | 952.38            |
| 1.12.5 | 1.8.6 Facility Charges         | (Nov-19-Feb 2021) 16 month | 16 | 9,100 | 145,600           | 1,733.33          |
| 1.12.6 | 1.8.7 Finacial service charges | (Nov-19-Feb 2021) 16 month | 16 | 1,941 | 31,056            | 369.71            |
| 1.12.7 | Project Management Cost        | Per month                  |    |       | 762,288           | 9,074.86          |
|        | <b>Sub-total:</b>              |                            |    |       | <b>1,140,544</b>  | <b>13,577.90</b>  |
|        |                                |                            |    |       |                   |                   |
|        | <b>Total Project Cost</b>      |                            |    |       | <b>15,745,502</b> | <b>187,446.45</b> |