

**ANNUAL  
REPORT**  
**2016-17**





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# FOREWORD

Publishing annual report is a regular annual activity of MRDI and this report is no exception. The year 2016-17 has been a blending of old and new projects and activities. Continuation of on-going projects produced visible results that will have a positive impact on the target communities. New projects have also been launched to supplement and complement the previous initiatives. This report presents the performances accomplished during the year, opportunities and challenges, policy decisions taken, profile of board and staff members, proactive disclosure of information and the audited financial report of the organization. In a word, this report is a brief account of MRDI and its achievement last year. The report is also a compliance of the RTI (Publication and publicity) Regulation 2010.

MRDI, as an organization committed to develop capacity of Bangladeshi media and enhance skills of journalists, has continued its media development programmes this year. New initiatives in new approaches have also been taken to bring sustainable change in the quality and ethical standards of media. Innovative ideas like working in direct partnership with media houses and creating scopes of interaction between media and CSOs have been found effective. Some projects have ended and some have started operating. But MRDI, as an organization for development of the media, continues to keep on the right track to reach its goal.

As a strong believer and promoter of people's right of access to information, MRDI continued the RTI advocacy programmes with the support of development and technical partners. Network with government bodies at the

national and local levels has been of immense help to reach the target communities and convey the right message to them with credibility. Successful policy advocacy and interventions have been appreciated as creative ideas to inspire other actors to follow.

Implementation of on-going CSR interventions continued in the year. Some new interventions were also added.

In addition to its regular annual audit of accounts, this year MRDI underwent a systems audit conducted by a Swedish firm, which helped the organization review its financial and administrative manual for overall institutional development.

What MRDI performed and achieved is the result of untiring collective efforts of its staff members, guidance of the board of directors, support of partners and cooperation of stakeholders at different levels. Most of all, interest and participation of beneficiaries have inspired us to carry forward our activities. We could overcome all the barriers and challenges with their support and cooperation. We convey our thanks and gratitude to all of them.

MRDI's image and credibility among the development partners, policy making bodies, corporate entities, media and other stakeholders are getting higher through its untiring efforts for more transparency and systems improvement. This will hopefully put the organization in a stable position to reach its stated mission.

## VISION

MRDI, a multi-disciplinary, not-for-profit, non-government organization as well as a company limited by guarantee is engaged in a wide spectrum of social development activities and seeks to render services to national and international organizations, both in the public and the private domains.

## MISSION

To endeavor for developing the standard and quality of media, skill & ethics of the media professionals, physical and mental health and well-being of the people and empowerment of women, adolescents, children, minority and other marginalized section of the population.

## GOAL

In order to attain the mission and realize the vision, MRDI has set its goal to raise the standard of mass media and media professionals, facilitate welfare of the target population through advocacy, policy modifications and proper utilization of media.

## MRDI'S MANDATE

In achieving its goal in order to attain the mission and vision, MRDI implements most of its activities in two approaches. Firstly, capacity building of media and the journalists through issue specific and need-based training and orientation programs. Secondly, advocacy at different levels including policymaking bodies, institutions, professional groups, corporate sector, civil society and the community as a whole. Some activities cover both the capacity building and advocacy approaches. Moreover, MRDI undertakes research and studies on development issues, provides technical assistance and cooperation to other organizations/institutes and partners with government bodies, NGOs/CSOs to promote the causes of public interest. The organization also implements some special interventions and campaigns within and beyond its plan. MRDI has so far played monitoring and supervisory role in implementing some field interventions.

### The way MRDI's decisions are taken

MRDI's mandates and activities are managed and implemented by a group of highly qualified professionals under the leadership of its Executive Director and the broader guidance and supervision of the Board of Directors.

Apart from the directors, the full-time staff members including managers, researchers, mid-level and field personnel having specialized skills carry out the organisation's project activities in line with the vision of MRDI.

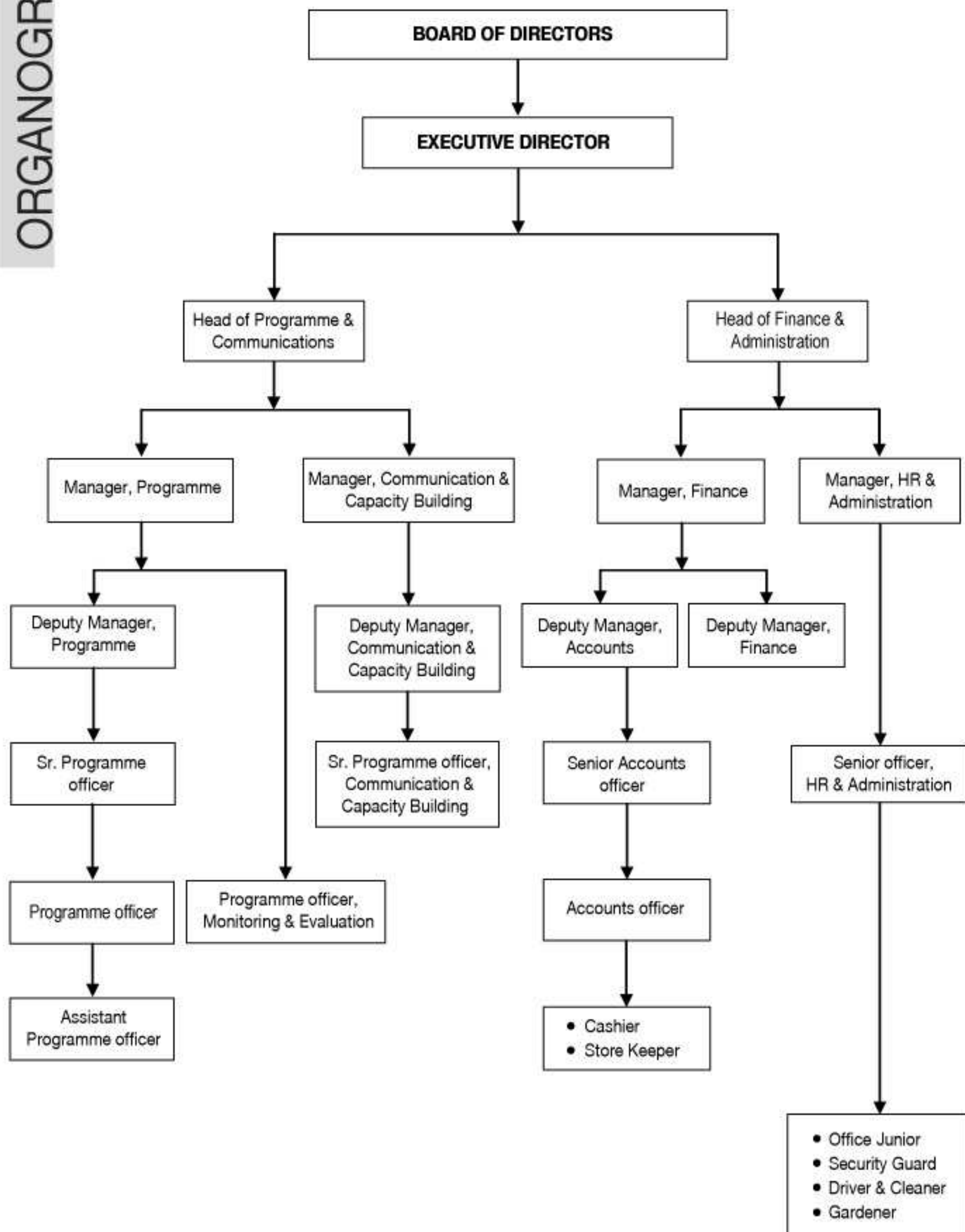
The organization's credibility in media development activities principally stem from the presence of quality professionals in its fold and the professional consultants associated with the organization under its pooling system.

The consultants, having substantial experiences in their respective areas, help MRDI executive staff members carry out their activities more efficiently and attain the targeted results of each programme.

MRDI follows the Generally Accepted Accounting Procedures (GAAP) and the books of accounts are made on accrual basis. Required books and registers are maintained for the financial recording through Tally ERP 9. All transactions of the organization are made through a scientific & established procedure which is set by the authority through the financial and administrative manual of the organization. Authority of approval, transaction procedure, monitoring & control system, preservation of fund & custody of assets etc. are well defined in this manual.



## ORGANOGRAM



# Executive Summary

The year 2016-17 has been a year of some exceptional interventions with a new dimensional outlook for MRDI. Innovative components have been added to the advocacy, awareness creation and capacity building efforts. Improving the quality of investigative journalism in Bangladesh and developing capacity of information providers on the RTI Act have been two prime areas of focus this year.

Other areas of focus that continued from the previous year include promoting ethical journalism, implementing RTIA in a pro-people approach, mainstreaming CSR funds in development interventions, promoting the concept of news literacy and understanding finance by young people.

A significant intervention of the year was developing an e-Learning training course on Right to Information Act, 2009 for government Designated Officers (DOs) which was uploaded to the website of Information Commission. This was done as a follow up of the World Bank's initiative to develop a training strategy for the Designated Officers and also support the Information Commission.

To achieve its stated mission, MRDI has long been working to develop the standard of media and quality of journalism in Bangladesh. MRDI's media development effort took a new turn this year with the launching of its "Improving Qualitative Journalism in Bangladesh" project, being implemented in partnership with Fojo Media Institute of Linnaeus University, Sweden. The initiative has opened up an opportunity for MRDI and media houses to work in direct partnership with each other. The project aims to support the targeted media houses and news providers to publish qualitative investigative journalism. This media production based project has started operating in a threefold partnership.

Implementing partners Fojo and MRDI are now in the process of building investigative journalism (IJ) partnership with targeted media houses and media actors and exploring strategic partnership with civil society organizations, regional and international resource centres with expertise in investigative reporting.

Relating to qualitative improvement in journalism, an analysis has been conducted on the trend of using the Right to Information Act, 2009 by journalists to gather information for news stories with the support of the Embassy of Switzerland in Bangladesh. The study identified some gaps and recommended some measures for improvement of the situation.

Another intervention linking RTI with journalism was that of organizing a workshop on RTI as a tool of investigative journalism. The Commonwealth Human Rights Initiative (CHRI) partnered with MRDI to hold the workshop.

During the reporting year, MRDI continued its partnership with UNICEF on news literacy and maintaining ethics in reporting. Grand finale of the national debate competition was organized and monitoring of media contents on violation of ethics continued.

MRDI's partnership with Manusher Jonno Foundation (MJF) on RTI promotion came to an end this year. The three and a half year project intervened among seekers and providers of information to promote people's right of access to information by keeping the demand-supply chain operative. Visible changes have taken place in the intervention areas. In addition to the adult citizens, students of schools, colleges and universities have also been oriented on the RTI Act through debate competition and social mobilization programmes.



MRDI, in another partnership with MJF and with the support of The Carter Centre started a project for promoting women's right of access to information in two wards of two city corporations of Dhaka and an adjacent upazila. The project will run advocacy programmes on women's right of access to information.

This year, a new dimension was added to the CSR initiative of MRDI. In addition to the field interventions covering health, education, poverty reduction, provision of safe water and skills development issues. Two different types of awareness and capacity building programmes have been implemented for the youth. One is financial literacy programme for the female garment workers and school children supported by HSBC; and the other is waste management awareness and practice for the school children supported by Korea Green Foundation through Woori Bank. Other CSR partners were City Bank Limited, Bank Alfalah, Mutual Trust Bank and Reliance Insurance Ltd.

Like previous years, MRDI has published research reports, other reports, awareness materials and learning publications on the relevant issues. These publications have facilitated the visibility of MRDI's works. RTI help desk is in operation to provide support to citizens who demand information applying the RTI Act.

Four meetings of the Board of Directors have been held during the reporting year. In addition, one Annual General Meeting was also held. Important decisions of the board meetings are disclosed in this report.

One reputed audit firm conducted the annual audit of accounts of MRDI. Another international firm appointed by Fojo Media Institute carried out a system audit and recommended some measures for improvement of the systems of the organization.



# SPOTLIGHT

2016-17

## RTI self learning

### Online training course for Designated Officers

Developing capacity of huge number of Designated Officers (DO)s on Right to Information Act (RTIA) has been an uphill task for the Information Commission. Thousands of DOs and the trend of their transfer to other positions made it almost impossible to train them up on provisions of the act and their specific responsibilities. But capacity of the DOs is an essential precondition to the disclosure of information under the RTI Act. When organizing conventional training for the DOs was getting extremely difficult, an alternative way had to be found and thus came the idea of online training.

With this understanding, MRDI developed an e-Learning training course on Right to Information Act, 2009 for the Information Commission with support of the World Bank. A well reputed e-learning platform Eliademy an Open Learn software was used for the purpose. Developed for the Information Commission, the product was handed over to the Chief Information Commissioner at a ceremony in presence of Cabinet Secretary and other high officials.

Appreciating the initiative Cabinet Secretary Mohammad Shafiul Alam said 'adequate knowledge on RTI is essential for DOs to promote people's access to information and they should complete this online training course.'

Chief Information Commissioner Professor Golam Rahman said, "officers are responsible to serve the people for their welfare. This online training will help them to carry out their responsibility in an efficient way."

This e-learning platform is user friendly to allow Designated Officers to follow the content easily and also to allow the administrator (the Information Commission) to maintain it.

The platform has opened up an opportunity for the designated officers to know the provisions and rules of RTI Act properly and accomplish their responsibilities of disclosing information accordingly. MRDI has been extending necessary assistance to the Information Commission in operating the platform.

## Digging deep

### Fojo-MRDI partnership in qualitative journalism

Media, the fourth column, can impact significantly the other three columns of a state. Media can promote good governance, democracy and equal opportunities for the citizens by exposing wrong doing and upholding good practices. It can influence individuals and the society as a whole through news reports, analysis of reports and post editorial comments on issues that affect the needs, draw attention and pinpoint the interest of people. For creating such impact in the society, media, be it print, TV or online outlet and the journalists have to have the capabilities to produce reports with deeper analysis of authentic data. But a recent study says, Bangladeshi media is generally better suited to spot news stories. In-depth reports are also produced, mostly from leaked sources with minimum component of research and analysis. Dearth of focused investigation to dig out the truth is a challenge for Bangladeshi journalism.

Keeping this scenario in view, MRDI partnered with Fojo Media Institute of Linnaeus University, Sweden for a five year project with the objective of improving capacity of the targeted media houses and news providers as well as strengthening the entire media sector to promote and support investigative journalism. This initiative has unveiled a new dimension of opportunity for MRDI to get closer to the Bangladeshi media houses through direct operational partnership and get connected with media networks around the globe. Such relations and networks will hopefully enable MRDI to contribute more to the improvement of the standard of Bangladeshi media in terms of reporting quality, ethical practice and depth of content analysis.



- ▶ Improving qualitative journalism
- ▶ Promoting ethical journalism
- ▶ Implementing RTIA in a pro-people approach
- ▶ Mainstreaming CSR funds in development interventions
- ▶ Promoting the concept of news literacy
- ▶ Understanding finance by young people

## Projects and Partners

During the reporting year, MRDI has implemented the following projects in partnership with the organizations/agencies mentioned.

**PROJECT:** Promoting Citizens' Access to Information

**OBJECTIVE:** Promote access to information for the people by keeping the demand-supply chain of information increasingly operative.

*With support of*



মন্ত্রিপরিষদ বিভাগ  
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার



তথ্য কমিশন



**PROJECT** Exploring young mind: News literacy and ethics in child reporting

### OBJECTIVE

1. Identify the news literacy and ethical conception of readers through a formal assessment
2. Develop capacity of and create a positive mindset among young learners on news literacy and ethical standards of reporting on and for children
3. Earn support of media, civil society and other social stakeholders on promoting news literacy and ethical standards of child reporting

*With support of*



unicef





**PROJECT:** Promoting news literacy and ethical journalism

**OBJECTIVE**

1. Promote news literacy and ethically reporting on and for children through policy formulation, stakeholder interactions and mass media interventions
2. Improve youth perception on news literacy through capacity building

*With support of*



unicef 

**PROJECT:** RTI Awareness Raising and Training Support Activities

**OBJECTIVE:** To develop the capacity of the Cabinet Division and the Information Commission to implement and comply with the RTIA

*With support of*



মন্ত্রিপরিষদ বিভাগ  
গণপ্রজাতন্ত্রী বাংলাদেশ সরকার



তথ্য কমিশন



**WORLD BANK GROUP**

**PROJECT:** Improving Qualitative Journalism in Bangladesh

**OBJECTIVE:** Media in Bangladesh contributes to strengthened democracy and gender equality, greater respect for human rights and freedom from oppression.

*With support of*

**FOJO:MEDIA INSTITUTE**  
■ ■ Linnæus University

**PROJECT:** Right to Information (RTI) Act for qualitative journalism in Bangladesh

**OBJECTIVE:**

1. To identify experiences and challenges facing reporters in receiving information using the RTI Act
2. To identify main benefits from/challenges in using the information received based on the RTI Act

*With support of*



Schweizerische Eidgenossenschaft  
Confédération suisse  
Confederazione Svizzera  
Confederaziun svizra

**Embassy of Switzerland in Bangladesh**

**PROJECT:** Advancing women's right of access to information in Bangladesh

**OBJECTIVE:** Advancing a meaningful right of access to information for women in Bangladesh

*With support of*



তথ্য কমিশন



USAID  
আমেরিকার সহযোগিতা দপ্তর



Manusher Jonno  
Foundation



THE  
CARTER CENTER

**PROJECT:** Journalist workshop on RTI

**OBJECTIVE:** To impart knowledge about the value of RTI and train media to use the law as a professional tool to improve reporting

*With support of*



CHRI  
Commonwealth Human Rights Initiative

**PROJECT:** Educational support for poor students

**OBJECTIVE:** To facilitate smooth continuation of children's education

*With support of*



city bank  
making sense of money

**PROJECT:** Livelihood programme for the women and health clinic for the community

**OBJECTIVE:**

1. To create income opportunity for women of Char Patila through training programme
2. To provide primary health care and diagnosis facilities to the villagers of Char Patila

*With support of*



মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড  
Mutual Trust Bank Ltd.  
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উন্নয়ন ধারা ট্রাস্ট  
Unnayan Dhara Trust  
facilitates people's survival strategies



**PROJECT:** Understanding finance by the youth and female garment factory workers

**OBJECTIVE:**

1. Create awareness among the children and adolescents on needs and benefits of financial literacy
2. Develop capacity of and create a positive mindset among young learners on financial literacy

*With support of*



**PROJECT:** Sanitation facilities for marginalized families of the Sundarbans

**OBJECTIVE:** To improve health condition of the target community through facilitating use of sanitary latrine by all the family members and create awareness on health and hygiene.

*With support of*



**PROJECT:** Woori Eco Leadership School Project in Dhaka

**OBJECTIVE:** Sustainable waste management program in the schools and create an eco-friendly environment in their schools

*With support of*

KOREA  
GREEN FOUNDATION



WOORI BANK



**PROJECT:** Educational support for Dakshin Andermanik school children

**OBJECTIVE:** To provide educational support for the primary school children.

*With support of*



বিলেংস ঈন্সুরেন্স লিমিটেড  
RELIANCE INSURANCE LIMITED

## Areas we work in

Projects implemented in 2016-17 have been classified in this report into the following chapters.

Advocacy

Capacity Building

Research

CSR Intervention

## ADVOCACY



### Exploring young mind: News literacy and ethics in child reporting

The Unicef supported intervention for promoting ethical reporting on and for children entered into a transitional stage by concluding one phase and getting into the next phase to promote news literacy of the media audience. To bring sustainable impact by changing mindset of target readers and viewers and developing skills/capacity of the youth groups on news literacy and ethics in media reporting, the project tried to create awareness and make a platform to discuss the issue to the homogenous group.

Two activities of previous year, national debate competition for the youth and keeping NHRC and newspapers updated about media coverage of child related issues continued under advocacy component during this reporting year. MRDI partnered Bangladesh Debate Federation to organize the country wide debate competition.



## PERFORMANCE HIGHLIGHTS

**Debate competition:** Grand Finale and prize giving ceremony of national debate competition were organized in Dhaka. Honorable State Minister, Ministry of Women and Children; Secretary, Ministry of Information; Vice Chancellor of Dhaka University; Member of National Human Rights Commission, Bangladesh and Representative of UNICEF Bangladesh were present in the ceremony.

- ▶ The programme started with show debates on ethics in media reporting in which journalists, civil society members and senior debaters took part.
- ▶ At the school level Dr. Khastagir Government Girls High School, Chittagong won the champion's trophy and Kaliganj Abdul Karim Public Pilot High school, Lalmonirhat was the runners up.
- ▶ At the college level competition Dhaka collage became champion and Dhaka Residential Model School & College became runners up.
- ▶ At the debate club category Chittagong Debate Club became champion and Sylhet Debate Club became runners up.

**Media monitoring:** To keep the news room managers updated about violation of ethical standard on media reports published over their own media, the project continued daily newspaper monitoring. Summary reports were sent daily to the concerned media gatekeepers and The National Human Rights Commission. Continuation of this monitoring was able to get attention of media houses which eventually reduced the trend of violation in daily reporting.

### Promoting news literacy and ethical journalism

MRDI's partnership with UNICEF developed ethical guideline for the print media which was well appreciated by the media and other stakeholders. UNICEF continued its partnership with MRDI to sustain the success of previous initiative through developing a similar guideline for the TV media. Advocacy on news literacy for the school children of selected districts was taken up this year.



## PERFORMANCE HIGHLIGHTS

1. Developing guideline on ethical reporting on and for children for TV media is going on. As part of this initiative TV news content analysis and consultation meetings with reporters and gatekeepers of TV media have been completed.
2. Contents of orientation and interaction for youth on news literacy have been developed keeping the opinions of issue experts into account.



3. Orientation and interaction meetings on news literacy with youth were organized at Bagerhat, Khulna and Bhola. A total of 665 students from six schools attended the meetings who acquired knowledge on news literacy and ethics on reporting on and for children. Participants also got the opportunity to exchange their views with journalists, media practitioners and academics of the districts.



4. Three advocacy meetings were organized in the districts where the orientation meetings were held in presence of government officials, media gatekeepers and civil society representatives. The discussions focused on the issue of news literacy and how media and CSOs can work together in ensuring ethics in journalism. Deputy Commissioners of the concerned districts were present as chief guest.

## Promoting Citizens' Access to Information (PCAI)

This has been the last year of the PCAI project in partnership with Manusher Jonno Foundation that aimed to promote people's right of access to information by keeping the demand-supply chain of information increasingly operative. Information Commission was the strategic partner of the project and the Cabinet Division provided cooperation and support in its implementation.

Starting in August 2013, the project ended in March 2017. Advocacy among different stakeholders for promotion of the RTI Act and capacity building of both the demand and supply sides of information produced some visible results at the end of the project period and positive impacts are felt even beyond it. Here is a brief account of the advocacy activities performed during the reporting year.

### PERFORMANCE HIGHLIGHTS

- **Debate competition:** The divisional level debate competition on the RTI Act was organized at Barisal. Debaters from fifteen schools, twelve colleges and seven universities participated in the competition. Chief Information Commissioner, Full time member of the National Human Rights Commission, Information Commissioner, Deputy Commissioner of Barisal and Executive Director of Manusher Jonno Foundation were present in the grand finale. A daylong orientation on RTI Act was organized for the debaters before the competition. Quiz competitions were held at school and college level. Winners received trophy and certificate of appreciation. 370 students from different institutions attended as participants from the districts of the division.



- **Observance of Right to Know Day:** Rally, discussion meeting, public gathering, leaflet campaign, cultural programmes were organized in Barisal and Jessore districts along with their nine upazilas with an aim to raise awareness about the power and utilization of RTI act for getting information close to citizens' life.
- **Social Mobilization meeting:** Orientation on RTI Act was organized in eight schools of four upazilas of Jessore district as a part of social mobilization. A total of 1065 students acquired basic conception on the Act through these orientation programmes.
- **Public event:** Public events were organized in 3 upazilas of Jessore District to create general awareness on RTI. The events include RTI adda (informal discussion), farmers gathering and mothers gathering. Deputy Commissioner of Jessore, UNOs and upazila level government officials were present in the events. A total of 620 men and women attended the programmes.

## Improving Qualitative Journalism in Bangladesh

In recent years number of TV channels and newspapers increased but the quality of reporting, particularly in terms of the depth and reliability of qualitative journalism hardly meets the desired standard.

To improve the capacity of media houses and lift the quality of investigative journalism Fojo Media Institute, Linnaeus University, Sweden partnered MRDI in a five year project which started in September 2016. The project has advocacy, capacity building and research components in its list of interventions. Following advocacy activities were implemented during the reporting period.

### PERFORMANCE HIGHLIGHTS

1. One workshop on bridging the gap in citizen- media interaction was organized as an initiative to strengthen information flow between media and CSO/government bodies for investigative reports. Twenty two participants from media, CSO and government participated in the workshop to interact on the four thematic areas of the project- corruption, labour rights, gender equality and environment & climate change.
2. On the occasion of observing Press Freedom Day a seminar was organized in partnership with the National Press Club. Information minister, Press Advisor to the Prime Minister, journalist union leaders, president, secretary and members of press club, editors of print and TV media and other journalists participated in the workshop.
3. Meetings and interactions with the Editors council, Newspaper Owners Association of Bangladesh and Bangladesh Federal Union of Journalists were held to apprise the media leaders about the project.

## Advancing women's right of access to information in Bangladesh

In continuation of its effort to promote Right to Information Act and its implementation, MRDI initiated a project "Advancing women's right of access to information in Bangladesh" in partnership with MJF with the overall goal of advancing right of access to information for women since April 2017 targeting Dhaka North and Dhaka South City Corporations. The project aims to promote and support women's meaningful right of access to information through engaging stakeholders of different tiers including Information Commission, government bodies, civil society and women groups through interactions, community meetings, campaigning over media and in the community and encouraging women to exercise their right to information. This partnership of MRDI with MJF is being implemented with the support of The Carter Center under USAID funding.

First 3 months which fall under this reporting period have mostly been engaged in planning of activities and selection of intervention areas. Ward number 30 of Dhaka North City Corporation, ward number 2 of Dhaka South City Corporation and Keraniganj upazila of Dhaka district have been selected for implementation of activities.

Major activities of the project include developing awareness raising materials on RTI tailored to the needs of women, organizing orientation on RTI Act and its application for formal sector women workers, orientation for women entrepreneurs engaged in small and medium business and workshop for NGOs/CSOs working on women and gender issues to develop capacity of the organizations and their staffs on RTI Act to help them become capable in mainstreaming RTI in their programmes. The project also plans to develop selected young women living in the slums of the Dhaka city corporations as 'Change Makers' to create demand for information. The project will produce video documentary and broadcast radio magazine on RTI, observe Right to Know Day and take support of RTI Help Desk of MRDI.



## CAPACITY BUILDING



### RTI Awareness Raising and Training Support Activities

The World Bank, in partnership with DFID is supporting the Information Commission and the Cabinet Division in developing strategies for implementation of the Act. Online training for Designated Officers (DOs) was considered as the right approach of enhancing their capacity of implementing RTI Act in view of their huge number. During the reporting year the World Bank partnered with MRDI to develop the online training course on RTIA for the Information Commission, Bangladesh to facilitate their capacity building process. This learning platform helps to exchange best practices, share experiences, enhance capacities and bridge knowledge gap between IC and DOs. This product is user friendly to allow Government Designated Officers to follow the content easily and also to allow the administrator (the Information Commission) to maintain it.



### PERFORMANCE HIGHLIGHTS

1. An e-Learning training course on Right to Information Act, 2009 for government designated officers has been developed in Bangla for Information Commission using eliademy platform. The online course is divided into ten sessions. Each of the sessions describes its content through video session along with audio and written script. Each of the sessions also has supporting documents attached to facilitate participants' understanding. After every session participants will go through a quiz test. At the end of the course participants will receive a certificate signed by the Chief Information Commissioner.

The course can be accessed through the website of Information Commission.



2. Ten officials from Information Commission Bangladesh were orientated on technical know how to run the RTI online training course.

## Promoting Citizens' Access to Information

This MJF supported project of MRDI aiming to promote people's right of access to information by keeping the demand-supply chain of information increasingly operative stepped into its final year. Reviewing its success and further needs the following two capacity building activities were implemented for the providers and seekers of information during the reporting year. These will hopefully contribute to creating sustainable impact in the community.

### PERFORMANCE HIGHLIGHTS

- **RTI Orientation for UNO and DOs:** One daylong orientation on the provisions and regulations of the RTI Act focusing on the supply aspect including pro-active disclosure was organized for the UNOs of all upazilas of Jessore district and their DOs. 29 Officials took part in the orientation.



- **Follow-up camp:** Twenty seven participants who took part in RTI camp attended a refreshers course during the reporting year. It was a mix of recapitulation of learning and sharing of practical experiences. During the camp, participants mostly filed appeal applications to the appellate authorities. Some new applications were also filed. This initiative also raised awareness among the information providers and created a positive impact to keep the flow of information operative.

## Journalist workshop on RTI Act

The Commonwealth Human Rights Initiative (CHRI) is an independent, non-partisan, international non-governmental organization, mandated to ensure the practical realization of human rights in the countries of the Commonwealth. During the reporting year CHRI partnered with MRDI to hold a workshop on RTI to impart knowledge about the value of RTI and train media to use the law as a professional tool to improve investigative reporting; advocate with the media to open a "RTI Beat" in their News Bureau and popularize the use of RTI amongst Bangladeshi media and the civil society.

### PERFORMANCE HIGHLIGHTS

Twenty five participants including gatekeepers and reporters from Dhaka and outside Dhaka have been oriented on RTI as a tool of investigative journalism. Participants filed application seeking information using the RTI Act after attending the orientation.





## Improving Qualitative Journalism in Bangladesh

Capacity building of media and the media actors is a significant component of MRDI-Fojo partnership project. Despite its positive role in promoting good governance and exposing wrongdoing of the society, Bangladeshi media lacks in sophisticated skills to perform its function and support changes the country needs. To improve skills and capacity, the project placed a call for IJ proposals and organized two training programmes in the first year.

### PERFORMANCE HIGHLIGHTS

1. First investigative journalism partnership call was placed before media houses through a workshop organized in Dhaka. 17 national and local media attended the programme. 12 media houses came up with 16 proposals for this call.
2. Three day training of trainers was held for 15 trainers of Press Institute of Bangladesh to enhance their skills and techniques on journalism training.
3. Two day in-house training on safety and security was organized with Daily Gramer Kagoj of Jessore. 25 participants including executive editor, news editor, chief reporter, staff reporter and bureau chiefs received the training. Through the training Gramer Kagoj prepared a safety protocol to be initiated in future.



## RESEARCH



### Exploring young mind: News literacy and ethics in child reporting

The vibrant media in Bangladesh is not being able to meet the standard of expected quality in terms of ethics and reliability. Media producers and consumers need to be involved in an inter-active process of capacity building to create an ethical media environment. It is not enough for a reader/viewer to be able to read/watch the news only. They need the ability to critique and interpret the message accurately which is termed as news literacy. Keeping this in view, a study on news literacy standards was conducted in the previous year aiming to identify the existing situation of news literacy and ethical conception of readers/viewers, particularly the young group and generate recommendations to improve the situation. Report of the study has been published in the reporting year.

#### PERFORMANCE HIGHLIGHTS

One assessment report on "News literacy: people's perception" has been published to describe the present situation of news literacy and ethical conception of readers with particular focus on young people and generate recommendations to improve the situation. 500 copies have been printed and distributed among the stakeholders.

*The report is available*



### Right to Information (RTI) Act for qualitative journalism in Bangladesh

Bangladesh has enacted Right to Information Act, 2009 for empowerment of citizens and to establish their fundamental rights of freedom of thought, conscience and expression. Journalists and other citizens of the country can also exercise their constitutional right to freedom of expression by applying this law.

Keeping this in view, MRDI in partnership with the Embassy of Switzerland conducted an assessment of the understanding of media on how the RTI Act is benefitting them.

#### PERFORMANCE HIGHLIGHTS

1. A qualitative analysis has been conducted on the trend of using the Right to Information Act, 2009 by journalists to gather information for news stories. The study also identified related elements including journalists' experiences on RTI use, the challenges they are facing in using RTI Act, and how the act is contributing to improve the quality of journalism.
2. The assessment report generated ideas and recommendations to be used in future for devising interventions for improving quality of in-depth media reporting through proper use of the RTI Act.

*The report is available*



## Improving Qualitative Journalism in Bangladesh

Media house operations in Bangladesh vary from house to house. Quality of the news content of investigative journalism, editorial systems, skills of journalists, gender equity practice and safety and security procedures greatly vary from one house to another. To design and plan the specific activities and modes of operation of the Fojo-MRDI partnership project, a clear picture of the situation had to be drawn out. With this end in view, a baseline study was conducted at the outset of the project. The baseline covered investigative journalism (IJ) situation in Bangladesh, safety and security of media and journalists, gender assessment in media and conflict analysis. The studies include detailed data, narrative analysis, and illustrative examples in each of their focus areas. In addition it provides monitoring and evaluation tools and baseline assessments, to allow measurement of the project's progress and impact over the next five years. One consultant hired by Fojo conducted the assessment with the support of MRDI team. The study report is an internal document which will be used for planning and implementing the project activities.

Following methodologies were applied in conducting the studies:

- ▶ Content Analysis
- ▶ Key Informant Interviews (KII)
- ▶ Focus Group Discussions (FGD)
- ▶ Media House Questionnaires
- ▶ Follow up phone interviews

### PERFORMANCE HIGHLIGHTS

**Investigative Journalism Baseline:** Content analysis, questionnaire based interviews, KII and follow up phone interviews were used to conduct the IJ baseline. In search of a common definition of IJ, the research team identified five features such as i) Accountability in the public interest, ii) Information revealed, iii) Research, iv) Structure, clarity, format and v) Ethics. The team collected sample IJ stories from media houses and evaluated them in terms of these 5 indicators. 10 journalists and 10 editors were interviewed who gave their opinions and concerns on IJ in Bangladesh media. Follow up phone interviews were also taken. An assessment report was prepared on the basis of the findings, comments and recommendations surfaced from the exercises.

**Gender in Bangladesh Media:** The Gender Study examined both representation of gender in media content, and the gender in the media workplace. Gender content analysis, KII and FGD methodologies were applied for this study. For gender representation, contents of six newspapers and 4 TV channels for a certain period were coded in a gender content analysis code sheet. Then the data analysis was done using SPSS software. For gender in the media workplace, KII and FGD findings were used. A total of eight journalists of mixed gender were interviewed. Three FGD sessions were conducted - one with only female journalists, one with female and male journalists and one with CSOs working on gender issues.

**Safety and security:** This study examined both official media house policy, and informal practice, for ensuring journalist's safety and security. It was conducted by applying KII and FGD methodologies.

**Conflict Sensitivity:** This explored existing and potential conflicts and trends that could impact the project, both within the media sector; the NGO sector; and more broadly in the dynamics of Bangladesh's political economy. Those conflicts and trends were identified via both desk research, collating material from NGOs, research institutions, and others.



## CSR interventions



MRDI, for about a decade, has been advocating for promoting CSR fund as an alternative, sustainable and cost effective source of development fund, particularly in addressing poverty. To demonstrate success of CSR supported projects, MRDI initiated pilot CSR interventions for the marginalized communities living in remote areas. These interventions, implemented in collaboration with the local NGOs, have been able to produce tangible results. During the reporting year, new CSR interventions have been added with the ongoing projects.

MRDI's CSR initiatives cover the areas of education, health and livelihood. This part of the report highlights the result of each CSR intervention.

### Livelihood programme for the women and health clinic for the community



মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড  
**Mutual Trust Bank Ltd.**  
*you can bank on us*

Char Patila is a village of Char Kukri Mukri, a remote off-shore island in Bhola district struggling with natural calamities throughout the year. Poverty is a major roadblock for the development of the area. The inhabitants are also deprived of health care services as well as job opportunities. People of the isolated village are mostly dependent on fishing and agriculture for their livelihood.



Hardly any women in the area were found involved in income generating activities. No government or NGO initiatives are there to support these deprived community with opportunities to earn money and break the cycle of extreme poverty. Another acute problem of the village is absence of any health care facility.

Earlier, Mutual Trust Bank Ltd. provided support to build infrastructure of Sharifpara Primary School of this village which facilitated children of poor families continue their education. The initiative also started health care services through doctor's visit to the village. With the vision of doing total welfare to these families the bank partnered with MRDI for a three year project to create livelihood opportunities for the women of this deprived area and provide sustainable health care with diagnostic facilities to the villagers.

### PERFORMANCE HIGHLIGHTS

1. Construction work of training centre and health clinic on a piece of 20 decimal land donated by the community is going on.
2. A quick survey among 200 families of Char Patila was conducted to select trainees for livelihood programme.
3. Two birth attendants with work experience in the locality were selected for a one year paramedics course from Gana Shasthya Kendra located at Savar, Dhaka.

## Educational support for poor students

MRDI's CSR initiative with the support of City Bank Limited has demonstrated unique success by establishing a women's training centre at Basatpur, Jessore and organizing vulnerable women of the village under an association. This project has brought significant change in the life and livelihood of the marginalized families of the village. To instill sustainable impact of this change, children of these families have been provided educational support in the form of stipend. This support of City Bank is continuing.



## PERFORMANCE HIGHLIGHTS

1. This year a total of 94 children of classes III to X at the risk of dropping out from school have been provided support to continue their education.
2. Support on quality education for the students of classes V, VIII and X is going on to facilitate students in their preparation for the certificate exams.
3. Provided board exam fees to the SSC students.

## Sanitation facilities for marginalized families of the Sundarbans

MRDI targeted three villages of the Sundarbans - Bon Laudob, Koilashgonj and Dhangmari to address health and poverty situations. Scarcity of safe drinking water is the worst problem of the villages. Partial solution to the problem has been possible after rigorous efforts. Apart from safe drinking water, absence of hygienic sanitation facilities is a major cause of common diseases in these villages. Like previous years Bank Alfalah came forward to resolve this crisis.



The partnership of MRDI and Bank Alfalah will benefit about 800 people of 100 families by installing one sanitary latrine in each family.

## PERFORMANCE HIGHLIGHTS

1. Materials of installing sanitary latrine have been bought and distributed among the beneficiaries. Beneficiary families have also shared a portion of the cost. This cost sharing will develop a sense of ownership and beneficiaries will be more caring about maintaining the latrine.



## Understanding finance by the youth and the female garment factory workers



MRDI, with the support of HSBC, came up with the concept of making young people understand finance terming it as financial literacy in the previous year. During the reporting year MRDI started implementing the project aiming to provide young learners and RMG workers basic concept on financial planning, investment options, managing debt, profitable savings techniques and the time value of money.

### PERFORMANCE HIGHLIGHTS

Focusing the slogan 'Realizing my dream with my money' following activities were implemented under this intervention:

1. Lecture sessions on financial literacy were conducted in six schools - three girls' and three boys' - at Dhaka and Chittagong. Prior to the lecture sessions, lobby meetings were held with the school management committee to introduce the concept to them. Quiz contest followed the session. A total of 825 students from sixth to eleventh grade attended the sessions.

2. Students took part in an essay competition on financial literacy. Winners of quiz and essay competitions were awarded prizes.

3. Learning materials including easy read version of financial literacy and comic book were developed for these young learners.

4. Twenty one sessions on financial literacy were

conducted for the female garment workers in two garment factories. Meetings were held with the owner and management of the factories to brief the objective of the initiative. Two types of posters were printed for the garment workers which were displayed in the factory premises.

5. A pictorial presentation was developed with cartoons and narration to explain financial literacy, benefits of institutional financial transactions and other banking issues for the lecture session for the garment workers.



## Woori Eco Leadership School Project in Dhaka



Waste management is a major problem of Dhaka city. Due to rapid growth of population, industrialization and unplanned urbanization this problem is getting worse. Random disposal of domestic garbage pollutes air and causes health hazards to the city dwellers.

But proper management of the waste can turn the problem into an opportunity. The domestic waste has high potentials for generation of bio-gas, production of organic fertilizer and electricity. At the same time it can create employment opportunity. Lack of awareness of the citizens is the main constraint to scientific waste management in this fast growing metropolis.

To bring the importance of proper waste management into attention, MRDI partnered with Korea Green Foundation under the CSR initiative of Woori Bank to orient the students about the issue through behavioral change and create an eco-friendly environment in their schools. In this effort Jaago Foundation was the implementing partner and Green World Communication was the knowledge partner.

### PERFORMANCE HIGHLIGHTS

1. One short video on the hazards of random waste disposal was produced to create awareness among the school children.
2. Daylong training on waste management was organized for 300 volunteers who conducted orientation programme at schools. Volunteers were selected through social media announcement.
3. 30 schools of Dhaka city, both English & Bangla medium, were selected for the intervention. 600 students were oriented on types of waste, proper disposal system, recycling and harmful impact of improper waste disposal on human health and environment. Each school formed one eco club, received three waste bins and eight saplings.
4. Proposal on waste management was invited from the eco clubs. Fourteen clubs submitted their plan on use of recycled waste. Three of them K.L Jublee School & College, Siddiques' International School and Civil Aviation High School got first, second and third awards respectively.



## Educational support for Dakshin Andermanik School Children:



ବିଳାସ୍‌ସ ଇନ୍‌ସୁରାନ୍ସ ଲିମିଟେଡ୍  
RELIANCE INSURANCE LIMITED



Andarmanik is a village under Laxmipur Sadar upazila inhabited mostly by poor people. Despite poverty, people of the village are aware about the need for their children's education. In 1991, Aktaruzzaman a farmer of this village came forward to start a primary school by donating a piece of 50 decimal land. People with their voluntary efforts established Dakshin Andarmanik A Zaman Non government Primary School to provide primary education to their children. Villagers with their own contribution constructed a 60 feet long tin shed school house with four rooms -- three class rooms and a teachers' room.

Reliance Insurance Ltd. extended its support to facilitate the community effort of continuing children's education in this locality in cooperation with MRDI.

### PERFORMANCE HIGHLIGHTS

1. Salaries of four teachers who are giving lessons voluntarily at Dakshin Andarmanik A Zaman Non government Primary School have been ensured for this year.



## Opportunities and challenges

In carrying out its programmes and implementing its projects, MRDI emphasizes on cooperation, partnership and mutual support in addition to its internal team building. MRDI made best use of the opportunities created through partnership with and support from different bodies and entities. Support of Information Commission and Cabinet division was of immense help to MRDI in implementing its advocacy and capacity building programmes for the promotion of people's right to information. MRDI developed an online training course for the Information Commission to train the designated officers of the government. This initiative further consolidated MRDI's stake in promoting RTI in Bangladesh. Cooperation and support of the National Human Rights Commission have been of immense help in overseeing the ethical aspects of media reporting on and for children. MRDI's initiative for improving the scope and quality of investigative journalism in Bangladesh has facilitated to work directly with the media houses in formal partnership. Utilizing this opportunity, MRDI envisioned sustaining its media institute - Infocus that will develop as a centre of excellence for journalism training, research and data repository. Systems audit has been a new experience for MRDI which created scope of reviewing organization's policy documents. Support of development partners, other stakeholders, community, media houses and media organizations created a synergy that helped MRDI take forward its activities.

In attaining success and fulfilling the targets, MRDI had to face some challenges which had to be addressed with additional efforts. The challenges also created scope for new learning. Developing policy documents like cost sharing policy, whistle blower protection policy has been a challenge for MRDI because there are hardly any good examples of such documents in the existing practices and culture of similar organizations of Bangladesh. Another new experience this year has been involvement of foreign nationals as staff and consultants in the Fojo-MRDI partnership project. Processing work permit and visa for the project manager, finding suitable consultants and experts from different countries and arranging their travel/visa have been the challenges MRDI faced during the reporting year.

## Looking for regional networking and cooperation

A three-member team from Fojo-MRDI visited India with the aim to find potential mentors and trainers from reputed media institutions for investigative journalism partnership program in Bangladesh. The team also looked for partners in collaborative reporting, avenues to link journalists of the both countries through networking, and technical experts on areas like data journalism, data visualizations and developing new tools for investigative reporting.

The visiting team met key members of seven organizations of diverse nature and area -- two highly valued newspapers, two online media exploring new ways of journalism, a non-profit with huge contribution in fostering right to information, a business entity that supports media with data visualization and also a network of Indian investigative journalists. Network with Indian investigative journalists and exploring the opportunity of internship and possibility of a data center in Bangladesh with Data Leads can bring changes in the traditional journalism in Bangladesh. Strengthening ties between journalists of the region and developing a pool of retired/freelance investigative journalists for long term involvement can be an idea for networking.

## Disclosure of decisions by the board

- Based on the competitive bidding, The 12th AGM appointed Howladar Yunus & Co. Chartered Accountants as auditor for conducting the audit of MRDI consolidated financial Statements for the FY 2016-2017.
- The AGM authorized Executive Director to appoint Howladar Yunus & Co. Chartered Accountants or any reputed firm for auditing the project accounts, with the remuneration mentioned in the project budget.
- As per clause 34 of the articles of association of MRDI, three Directors Sakiul Millat Morshed, Md. Emamul Haque and Syed Ishtiaque Reza retired from the board. They were elected as director again as per section 92 of the companies act 1994.
- Accepted resignation of the Director, Md. Abdur Rahim.
- Adopted Md. Nazrul Islam, as new member of MRDI Board and elected him as a director of the board of MRDI.
- Approved the new organogram of MRDI.
- Approved the new pay-scale of MRDI.
- Amendment to the Financial and Administrative manual.
- Improving Qualitative Journalism in Bangladesh

### RTI Help Desk

MRDI is operating a help desk to provide assistance to information seekers and providers using the RTI Act. The desk facilitates individuals and organizations submit application to the authority for information, appeal to the proper authority and complain to the Information Commission in case the desired information is not provided.

The desk facilitates journalists dig out information for investigative reporting and also to assist CSOs help their beneficiaries to go through the process of seeking information.

Authorities also seek support of the desk on clarification of the process, modalities and extent of providing information to the applicants.

During the reporting year the desk provided assistance to 18 applicants in the procedure of seeking information using the RTI Act. Assistance for appeal was provided to 17 applicants and for complaint to 2 applicants. Apart from information seekers help desk also provided assistance to 3 designated officers to prepare their response.

### Contributions to other organizations this year

1. Contributed to CSR interventions in the field on sanitation facilities for marginalized families of the Sundarbans under CSR program of Bank Alfalah.
2. Provide salary and benefits of two personnel to coordinate and facilitate in implementing activities of three somites at Sundarbans and one in Basatpur, Jessore.
3. Support to Bangladesh Debate Federation for organizing the 8th BDF National Debate Competition 2017.
4. Support to Dhanmondi Govt. Boys' Debating Society for organizing the 1st DGBDS national Debate Festival 2017.
5. Provide support to Dhaka University Mass Communication and Journalism Alumni Association for organizing a seminar on 'Right to Information Act and in-depth Journalism'.
6. Support to the following organizations for publishing their publications:
  - Mass communications and journalism department of Rajshahi University
  - Diplomatic Correspondent Association of Bangladesh
  - Daffodil International University debating club
  - Daffodil International University
  - Daily Sonar Desh, Rajshahi

### List of policy documents

1. Financial and Administrative manual
2. Human resource (HR) policy
3. Gender policy
4. Information disclosure policy, 2015



## MRDI Board of Directors

(As of 30 June 2017)

Name	Position	Profession
Inam Ahmed	Chairman	Journalism
Hasibur Rahman	Executive Director	Private Service
Rokia Afzal Rahman	Director	Entrepreneurship
Farid Hossain	Director	Journalism
Sakiul Millat Morshed	Director	Private Service
Md. Abdur Rahim	Director	Private Service
M. Emamul Haque	Director	Private Service
Syed Ishtiaque Reza	Director	Journalism
Kajal Kanti Sengupta	Director	Private Service

## MRDI Adviser

Name	Designation
Md. Shahid Hossain	Adviser, Planning and Development

## Advisory Staff

Name	Designation
Rashid Naim	Coordinator, Program Development

## MRDI staffs

Name & Designation	Responsibilities
<b>Miraj Ahmed Chowdhury</b> Head of Programme and Communications	Responsible for overall project and programmes of the organization, supervising programme in implementing project activities, developing new ideas and concepts as per need of the organization, represent the organization in different forum and maintain liaison with donors and other stakeholders.
<b>Abdul Gofur</b> Manager Finance	Responsible for preparation of capital and revenue budget; financial analysis of the organization; budgetary control; analyzing the cash/fund flow and investment opportunity; monitoring accounts department and their works; organize external audits and any other duties assigned by the Executive Director.
<b>Hamidul Islam Hillol</b> Senior Programme Officer	Deputed as programme coordinator in the project 'Promoting Citizen's access to Information' (PCAI) and responsible for implementing all the project activities; taking necessary advices and guidance from the technical expert and team leader; keeping track of the action plan; review the progress of activities, supervise staff members and take necessary measure to ensure timely implementation of the activities; participate in field level activities as per demand of the project; maintaining liaison with MJF, ministries & relevant government offices, NGOs and local coordinators of MRDI for successful implementation of the interventions; prepare project reports as per schedule.



Name & Designation	Responsibilities
	Deputed as programme coordinator in the project 'Advancing women's right of access to information in Bangladesh' at the end of the PCAI project. Responsible for successful implementation of project activities.
<b>Aktarun Naher</b> Senior Programme Officer	Deputed as training and monitoring coordinator of the project 'Promoting Citizen's access to Information' in 50% of her working time and responsible to monitor the activities and work in collaboration with the PC in implementation of the project activities; participate in field level activities as per demand of the project; maintaining liaison with MJF, ministries & relevant government offices, NGOs and local coordinators of MRDI for successful implementation of the interventions in collaboration with PC; facilitate the PC in preparing project reports as per schedule. Deputed as programme coordinator of the project, 'Improving Qualitative Journalism in Bangladesh' at the end of the PCAI project. Responsible for successful implementation of project activities. As Senior Programme Officer of MRDI she is responsible to coordinate and supervise the overall programme related activities of the organization in consultation with the supervisor, maintain effective communication with the donor/s, NGO affairs bureau and others as determined by MRDI management.
<b>Sk. Shaniaz Ahmed</b> Assistant Manager Finance	Deputed as accounts coordinator in the project 'Promoting Citizen's Access to Information' and responsible for maintaining accounts of all expenditures of the project activity and bank account of the project. Preparing financial reports according to the format and time frame; facilitating programme team regarding the financial transaction of the programs; taking care of project administrative work relevant to finance; maintaining liaison with MJF and other relevant parties.
<b>Mohammad Sahil</b> Senior Programme Officer	Responsible to coordinate and supervise the overall programme related activities of the organization in consultation with the supervisor; responsible to maintain website and the server of MRDI; coordinate and supervise with all the vendors and suppliers related to IT.
<b>Md. Mizanur Rahman</b> Assistant Manager Administration	Responsible for overall administration related activities of the organization; look after the maintenance of the office premise and ensure the facilities of the employees.
<b>Md. Mominul Islam</b> Assistant Manager, Finance	Responsible to prepare required financial report and statements for financial analysis; prepare budget as per requirement; perform duties and responsibilities assigned by the supervisor.
<b>Md. Ekram Hossain</b> Senior Programme Officer	Deputed as programme coordinator of the project, 'Improving Qualitative Journalism in Bangladesh'. Responsible for successful implementation of project activities.
<b>Azmal Al Noor</b> Senior Programme Officer	Deputed as programme coordinator in two projects. Exploring young mind: News literacy and ethics in child reporting and Promoting news literacy and ethical journalism. Responsible for successful implementation of project activities.
<b>Khadiza Begum</b> Assistant Programme Officer	Deputed as programme coordinator in the project Exploring young mind: News literacy and ethics in child reporting. (Had been on a long leave)

**Name & Designation**

<b>Mahbub Masum</b> Assistant Monitoring Officer	Responsible to monitor print and electronic media on the basis of project needs. Assist senior staff members as per requirement.
<b>Minhaz Sheikh</b> , Office Junior	Providing support services as per requirement.
<b>Hamida Begum</b> , Office Junior	Providing support services as per requirement.
<b>Mohammad Siraj</b>	Responsible for gardening and natural beautification of MRDI

**International staff:****Name & Designation****Responsibilities**

**Sofia Hultqvist**  
Fojo Project  
Manager Bangladesh

Appointed by Fojo as Project Manager Bangladesh in the project, 'Improving Qualitative Journalism in Bangladesh'. Responsible to implement the project activities in coordination with the project team

**Designated Information Officer  
under RTIA**

Name : Hamidul Islam Hillol  
Designation : Senior Programme Officer  
Tel : +880 2 9134717, +880 2 9137147  
Fax : +880 2 9134717 Ext-110  
E-mail : hamidul.islam@mrdbd.org

**Alternative Designated Information Officer  
under RTIA**

Name : Aktarun Naher  
Designation : Senior Programme Officer  
Tel : +880 2 9134717, +880 2 9137147  
Fax : +880 2 9134717 Ext-102  
E-mail : aktarun.naher@mrdbd.org

**Appellate Authority  
under RTIA**

Name : Hasibur Rahman  
Designation : Executive Director  
Tel : +880 2 9134717, +880 2 9137147  
Fax : +880 2 9134717 Ext-111  
E-mail : hasibur.rahman@mrdbd.org

## PUBLICATIONS IN THE YEAR

### Research report

- ▶ News Literacy : People's Perception
- ▶ How the Bangladeshi Media use the RTI Act for Free and Qualitative Reporting



### Publication

- ▶ Amar Takai Amar Swapna



### Comic book

- ▶ Rock star



### Offline material

- ▶ RTI online training module for government designate officers



### Annual Report





## FINANCE AND ADMINISTRATION

MRDI has been demonstrating a transparent financial management and maintaining a scientific and reliable accounting system. Committed and efficient finance team has been able to keep up the reputation with the support of the management. A strong internal control system has been established. Policy documents like financial and administrative manual, HR policy, gender policy, information disclosure policy are now in place for its managerial operations. MRDI meticulously abides by the law of the land and regulations of the concerned regulatory authorities.

MRDI maintains required books of accounts and related records in accordance with the Bangladesh Accounting standard using the double entry Book keeping system. Software based accounting system has been introduced from the fiscal 2013-2014. Management and control of all funds, assets, procurement and expenditure are done through a very transparent and controlled system complying with the in-house policies, rules and regulations.

Separate books and documents are maintained for the individual and independent projects.

During the financial year 2016-2017 MRDI finance team maintained 12 separate set of books of accounts. One set for total transactions of the organization which produce consolidated financial statements and the other 11 sets for the individual projects.

The financial statements of MRDI reflect the true and fair view of the financial position and are free of material misstatement.

**In 2016-2017 MRDI received fund from the following funding authorities/Organizations:**

<b>Funding Authority</b>	<b>Amount in Taka</b>
Fojo Media Institute	8,444,369
Manusher Jonno Foundation	2,992,688
Unicef	7,967,182
Mutual Trust Bank Ltd.	7,863,501
The World Bank	4,672,783
HSBC	2,502,584
Korea Green Foundation	1,758,128
The City Bank Ltd.	1,016,703
Bank Al Falah Ltd.	860,856
Swiss Embassy	624,000
Reliance Insurance Ltd.	550,000
CHRI	207,111
AB Bank Ltd.	121,500
<b>Total</b>	<b>39,581,405</b>

MRDI meticulously follows the government policy and procedures as well as standards in all spheres of its programme and administration. In particular the income tax and VAT are deducted as per the income tax and VAT at ordinance. MRDI has its own TAX Identity and updated regarding the submission of tax return.

During 2016-2017 MRDI deducted at source and deposited the following amounts of money in the government treasury:

VAT	Tk. 1,146,520
Tax	Tk. 1,497,429



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## Howladar Yunus & Co.

Management and Resources Development Initiative (MRDI)  
Independent Auditors' Report and Financial Statements  
For the year ended June 30, 2017

**November 10, 2017**

**Chartered Accountants**

Member firm of Grant Thornton International Ltd.

Corporate Office  
**Howladar Yunus & Co.**  
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# Contents

<b>Sl.</b>	<b>Particulars</b>	<b>Page</b>
1	Independent Auditors' Report	01
2	Balance Sheet	03
3	Statement of Income and Expenditure	04
4	Statement of Receipts and Payments	05
5	Notes to the Financial Statements	06
6	Schedule of Property, Plant & Equipment (Annexure-A)	16
7	Statement of FDR (Annexure-B)	17
8	Programme Cost (Annexure-C)	18
9	Statement of FDR of Gaon Swapna (Annexure-D)	19
10	Schedule of Outstanding Liabilities (Annexure-E)	20
11	Tax Liabilities and Advance Tax Position (Annexure-F)	21
12	Related Party Transaction (Annexure-G)	22





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**Corporate Office**

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Dhaka-1212  
Bangladesh  
T: +88 0 2 9883863

**Independent Auditors' Report  
To The Board of Directors of  
Management and Resources Development Initiative (MRDI)**

We have audited the accompanying financial statements of Management and Resources Development Initiative (MRDI), which comprise the statement of financial position as at June 30, 2017 and the related statement of income and expenditure and statement of receipts and payments for the year then ended, and a summary of significant accounting policies and other explanatory information.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and the fair presentation of these financial statements in accordance with the significant accounting policies described in Note- 2 in the financial statements, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Bangladesh Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and the fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Chartered Accountants

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### **Opinion**

In our opinion, the financial statements present fairly, in all material respects, the financial position of Management and Resources Development Initiative (MRDI) as at June 30, 2017 and its financial performance for the year then ended in accordance with the significant accounting policies described in Note- 2 in the financial statements.

### **Report on Other Legal and Regulatory Requirements**

In accordance with the Companies Act, 1994 and other applicable laws and regulations we also report the following:

- (a) we have obtained all the information and explanation which to the best of our knowledge and belief were necessary for the purpose of our audit;
- (b) in our opinion, proper books of accounts as required by law have been kept by the Company so far as it appeared from our examination of those books; and
- (c) the company's balance sheet and profit and loss account dealt with by the report are in agreement with the books of account and returns.

Chartered Accountants

Dated: Dhaka  
November 10, 2017

**Management and Resources Development Initiative (MRDI)**  
**Balance Sheet**  
**As at June 30, 2017**

Particulars	Note	2016-2017 Taka	2015-2016 Taka
<b>PROPERTY AND ASSETS</b>			
<b>Non-current Assets</b>			
Property, Plant and Equipment	4	678,204	657,213
Intangible Assets	5	24,960	49,920
		<b>703,164</b>	<b>707,133</b>
<b>Current Assets</b>			
Receivables from Donor	6	1,202,835	1,306,069
Advance and Prepayments	7	1,938,788	1,749,621
Stock of RTI Books & Gaon Swapna products	8	471,383	397,268
Financial Assets	9	3,047,057	3,933,415
Cash and Cash Equivalents	10	9,746,648	6,802,926
		<b>16,406,711</b>	<b>14,189,299</b>
<b>TOTAL PROPERTY AND ASSETS</b>		<b>17,109,875</b>	<b>14,896,432</b>
<b>FUND AND LIABILITIES</b>			
<b>Fund</b>			
Capital Fund	11	4,072,779	5,984,966
Gaon Swapna Fund	12	1,632,482	1,590,015
Unutilized Project Fund	13	8,891,856	5,961,106
		<b>14,597,117</b>	<b>13,536,087</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Outstanding Liabilities	14	1,210,930	1,360,294
Loan from Southeast Bank Ltd.	15	1,301,828	51
		<b>2,512,758</b>	<b>1,360,345</b>
<b>TOTAL FUNDS AND LIABILITIES</b>		<b>17,109,875</b>	<b>14,896,432</b>

The annexed notes (1 to 28) form an integral part of these financial statements

  
**Chairman**

  
**Executive Director**

Signed as per our annexed report of even date

  
**Chartered Accountants**

**Dated: Dhaka**  
**November 10, 2017**




**Management and Resources Development Initiative (MRDI)**  
**Statement of Income and Expenditure**  
**For the year ended June 30, 2017**

Particulars	Note	2016-2017 Taka	2015-2016 Taka
<b>Income</b>			
Grant Income	17	37,633,282	41,160,964
Local Contribution		-	262,500
Interest on Bank Deposits	18	140,095	336,589
Other Income		12,000	490,970
		<b>37,785,377</b>	<b>42,251,023</b>
<b>Expenditure</b>			
Programme Cost	19	21,821,335	24,578,600
Salary and Benefits	20	12,256,619	11,277,688
Office Rent	21	2,773,800	1,971,000
Transportation and Conveyance	22	504,175	497,760
Phone, Fax, Internet, Postage etc.	23	333,577	384,212
Utility and Service Charges	24	237,852	253,469
Repair and Office Maintenance		259,834	258,767
Printing and Stationery	25	117,226	175,073
Newspapers, Periodicals and TV News Clipping	26	184,383	171,755
Advertisement Expenses		136,500	121,800
Donation and Assistance		150,000	50,000
Programme Planning		221,984	11,701
Audit Fees		140,000	132,250
Professional Fees	27	223,626	160,000
CSR Review and RTI Newsletter		74,742	165,500
Bank Charges		19,638	20,029
Interest on Bank Loan		48,847	140,366
Loss on disposal of Property, Plant and Equipment	28	-	32,739
Depreciation on Fixed Assets		195,807	473,127
Amortization of Software		24,960	24,960
Provision for Income Tax		-	66,634
		<b>39,724,905</b>	<b>40,967,430</b>
<b>Excess/(Short) of Income over Expenditure</b>		<b>(1,939,528)</b>	<b>1,283,593</b>
		<b>37,785,377</b>	<b>42,251,023</b>

The annexed notes (1 to 28) form an integral part of these financial statements

  
**Chairman**

  
**Executive Director**

Signed as per our annexed report of even date

  
**Chartered Accountants**

**Dated: Dhaka**  
**November 10, 2017**

**Management and Resources Development Initiative (MRDI)**  
**Statement of Receipts and Payments**  
**For the year ended June 30, 2017**

Particulars	2016-2017 Taka	2015-2016 Taka
<b>Opening Balance</b>		
Cash in Hand	36,000	36,000
Cash at Bank	6,766,926	7,569,499
	<b>6,802,926</b>	<b>7,605,499</b>
<b>Receipts</b>		
Realization of Advance and Prepayments	1,693,920	1,332,903
Donor Fund Received	39,581,405	39,390,197
Loan from Executive Director	950,000	750,000
Loan from Southeast Bank Limited, Mohammadpur Branch	4,618,695	6,653,626
Interest on Bank Deposits	132,623	297,630
Interest on unutilized fund Balance (DW Academy)	2,189	-
Receipts against Receivables from Donor	1,325,569	125,800
Directors Entry Fee and Subscription	3,000	5,500
Gaon Swapna Fund Account	74,981	392,648
Sale of Gaon Swapna Products	171,983	254,429
Received against previous years expenditure	-	210
Encashment of FDR	1,420,315	2,934,441
Sale of old Newspaper	12,000	12,294
Other Receipts	-	2,670
	<b>49,986,680</b>	<b>52,152,348</b>
	<b>56,789,606</b>	<b>59,757,847</b>
<b>Payments</b>		
Advance and Prepayments	1,823,087	1,104,416
Investment in FDR	534,891	2,204,701
Programme Cost	21,809,235	24,175,518
Salary and Benefits	12,186,906	11,277,688
Office Rent	2,773,800	1,962,000
Payment of Outstanding Liabilities (Annex-E)	862,898	1,168,378
Transportation and Conveyance	504,175	497,760
Phone, Fax, Internet, Postage	322,559	375,443
Utility and Service Charges	224,998	244,949
Repair and Office Maintenance	259,834	258,767
Printing and Stationery	117,226	130,073
Newspapers, Periodicals and TV news Clipping	169,809	171,755
Donation and Assistance	150,000	50,000
Purchase of Fixed Assets	159,898	148,477
Audit fees & other professional fees	63,626	-
Programme Planning	221,984	11,701
Repayment of loan to Executive Director	950,000	750,000
Repayment of loan to Southeast Bank Ltd., Mohammadpur Branch	3,316,918	7,626,050
Loan to Livelihood Programme	60,000	-
Account Receivable	19,500	-
CSR Review and RTI Newsletter	74,742	165,500
Bank Charges	19,638	20,029
Interest on Bank Loan	48,847	140,366
Receivable from MTB Representative	11,152	-
Gaon Swapna Operational Expenses	220,735	349,550
Advertisement Expenses	136,500	121,800
	<b>47,042,958</b>	<b>52,954,921</b>
<b>Closing Balance</b>		
Cash in Hand	25,000	36,000
Cash at Bank	9,721,648	6,766,926
	<b>9,746,648</b>	<b>6,802,926</b>
	<b>56,789,606</b>	<b>59,757,847</b>

  
**Chairman**



  
**Executive Director**

**Management and Resources Development Initiative (MRDI)**  
**Notes to the Financial Statements**  
**for the year ended June 30, 2017**

**1.00 Background**

**1.01 Legal form of the Organization**

Management and Resources Development Initiative (MRDI) is a multidisciplinary, Not for Profit, Non-Government Organization engaged to a wide spectrum of social development activities and seeks to render services to national and international organizations, both in the public and the private sector. MRDI is registered with the office of the Registrar of the Joint Stock Companies and Firms, Government of the People's Republic of Bangladesh under Section 28 of the Companies Act 1994 having incorporation # C-544 (57)/2003 dated May 13, 2003 as a Company limited by guarantee. It is also registered with the NGO affairs Bureau having registration # 1962 dated September 21, 2004 under the Foreign Donations Regulation Ordinance 1978 which was renewed on November 12, 2014 for a period of 5 years upto September 20, 2019.

The registered office of the organization was 2/8 Sir Syed Road (Ground floor), Block-A, Mohammadpur, Dhaka-1207. Currently the organization is shifted to 8/19 Sir Syed Road (3rd floor), Block-A, Mohammadpur, Dhaka-1207.

**1.02 Objectives of the Organization**

To endeavour for developing the standards of media, skills and ethics of media professions, physical and mental health and well-being of the people and empowerment of women, adolescents, children, minority and other marginalized sections of the population.

**2.00 Significant Accounting Policies**

**2.01 Statement of compliance**

The financial statements have been prepared and presented in accordance with

- a) Bangladesh Financial Reporting Standards (BFRS)
- b) Other relevant laws and regulations applicable in Bangladesh

**Authorization for issue**

The financial statements were authorized for issue by the Board of Directors of the company on November 10, 2017.

**2.02 Basis of Accounting**

The financial statements have been prepared using accrual basis of accounting on going concern basis except statement of receipts and payments.

**2.03 Property, Plant and Equipment**

The cost of an item of Property, Plant and Equipment is recognized as an asset if, it is probable that the future economic benefits associated with the item will flow to the organization and the cost of item can be measured reliably. Property, Plant and Equipment are stated at cost and accumulated depreciation is shown separately. Cost represents the cost of acquisition includes purchase price and other directly attributable cost of bringing the assets to working conditions for its intended use.





## 2.04 Depreciation

Depreciation is charged on property, plant and equipment using straight line method. If assets are acquired during the first half of the year then full year depreciation is charged on assets. No depreciation is charged if the fixed assets are acquired during the second half of the year and also in the year of disposal. Depreciation is charged in the following rates:

Property, Plant and Equipment	Rate
Furniture and Fixture	20%
Computer, Printer, Multimedia	33%
Office Equipment	30%
Vehicle	25%
Other Assets	20%

## 2.05 Intangible Assets

### Software:

Software costs are capitalized where it is expected to provide future enduring economic benefits. Capitalization costs include license fees and cost of implementation/system integration services which are capitalized in the year which the relevant software is installed for use.

## 2.06 Amortization of Intangible Assets

### Software:

Software is amortized using the straight-line method over the useful life of five years.

## 2.07 Related Party Transaction

As per BAS 24 "Related Party Disclosures", a related party is a person or entity that is related to the entity that is preparing its financial statements. Related party transaction is a transfer of resources, services, or obligations between a reporting entity and a related party, regardless of whether a price is charged as per BAS 24. In case of MRDI, related parties include the directors, key management personnel, associates, companies under common directorship etc. as per BAS 24 "Related Party Disclosures". All transactions involving related parties arising in the normal course of business are conducted at arm's length at normal commercial rates on the same terms and conditions as third party transactions using valuation modes, as admissible.

**The details of Related Party Transactions are given as Annexure-G.**

## 2.08 Cash and Cash Equivalents

Cash and Cash Equivalents for the purpose of the receipts and payments comprises of cash and bank balance. Cash and bank balance includes donations received through donor grants which are available for the use of organization without restrictions.

## 2.09 Investment

Investments are accounted for at cost. No provisions were made in respect of impairment of such Investment. Interest earned on investment in Fixed Deposit Receipts (FDR) before maturity date is recognized as income on accrual basis. When FDR reached in maturity date, Investment in FDRs debited and receivable interest is credited.

## 2.10 Taxation

In accordance with the provisions of Income Tax Ordinance 1984, all NGOs working in Bangladesh are assessable entities and submission of Income Tax return is mandatory whether the income of any NGO for any year is taxable or not is decided only after regular assessment to be made by the assessing authority. MRDI consider itself an association of persons and submits a return under section-82BB of Income Tax Ordinance 1984.



### **2.11 Provision for Liabilities**

Provision and accrued expenses are recognized in the financial statements when the organization has a present obligation resulting from past events and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate of the amount can be made.

### **2.12 Foreign Currency Transactions**

MRDI maintains its books of account in Bangladeshi Taka. Transactions in foreign currencies are accounted for in Bangladeshi Taka at the rate of exchange ruling on the date of transactions.

### **2.13 Grant Income**

Bangladesh Accounting Standard (BAS) 20 "Accounting for Government Grants and Disclosure of Government Assistance" has been followed for the recognition of grant income.

### **2.14 Capital Fund**

Management and Resources Development Initiative (MRDI) is registered with the office of the Registrar of the Joint Stock Companies and Firms, Government of the People's Republic of Bangladesh under Section 28 of the Companies Act 1994 as a company limited by guarantee and without capital. MRDI receives grants/donation from national and international funding agencies based on agreement signed between them. The capital fund represents excess of income over expenditures.

### **2.15 Gaon swapna fund**

MRDI has created this fund from the completed projects "Livelihood programme for Women" implemented for the poor and marginalized women in Bastpur, Jessore and Bonlaodob, Kailashgonj & Dhangmari in the Sundarbans. This fund is meant for the capacity building of the beneficiaries of the projects for betterment of their life and livelihoods. The beneficiaries of the four areas formed four Samities under District Women and Children Affairs Office under the Ministry of Women and Children Affairs. Through Gaon Swapna, MRDI is aiming to showcase and sell the hand made products of the Samities to the people living at urban area and abroad. The objective of Gaon Swapna fund is to generate income for the disadvantaged women under a common brand. The fund is operated following the policy of MRDI. To ensure the transparency of the fund operation, a separate set of books of account along with a separate bank account have been maintained by MRDI which is brought under the external audit.

### **2.16 Consolidation**

The MRDI Consolidated Accounts has been prepared based on the following principals:

- a) Total project cost has been segregated considering the nature of expenditure and booked under the related head of consolidated accounts.
- b) Mutual debts has been adjusted during the consolidation
- c) Balance of fund against unimplemented activities has been shown under unutilized fund.

### **2.17 Reporting Period**

These financial statements covered one year from 01 July to 30 June which is followed consistently.

### **3.00 General**

- i. The figures in the financial statements have been rounded off to the nearest Taka (BDT) whenever necessary.
- ii. Previous year figures have been rearranged wherever considered necessary to conform to the current year's presentation.





**Management and Resources Development Initiative (MRDI)**  
**Notes to the Financial Statements**  
**For the year ended June 30, 2017**

Note	Particulars	2016-2017 Taka	2015-2016 Taka
<b>4</b>	<b>Property, Plant and Equipment</b>		
	Opening Balance	5,766,789	5,837,784
	Add: Purchased and Addition during the year (Note: 4.01)	216,798	148,477
		<b>5,983,587</b>	<b>5,986,261</b>
	Less: Disposal during the year	-	(219,472)
		<b>5,983,587</b>	<b>5,766,789</b>
	Less: Accumulated Depreciation	5,305,383	5,109,576
	<b>Written Down Value</b>	<b>678,204</b>	<b>657,213</b>
	<b>(Schedule of Property, Plant and Equipment has been given in Annex-A)</b>		
<b>4.01</b>	<b>Purchased during the year</b>		
	Furniture and Fixture	-	8,398
	Office Equipment (Note: 4.02)	154,784	37,207
	Computer, Printer and Multimedia	62,014	102,872
		<b>216,798</b>	<b>148,477</b>
<b>4.02</b>	<b>Office Equipment</b>		
	Purchase in cash	97,884	-
	Purchase in credit	56,900	-
		<b>154,784</b>	<b>-</b>
<b>5</b>	<b>Intangible Assets</b>		
	Tally ERP.9 Accounting Software	124,800	124,800
	Less: Accumulated Amortization	99,840	74,880
		<b>24,960</b>	<b>49,920</b>
<b>6</b>	<b>Receivables from Donors</b>		
	Payment Receivable from World Bank	519,198	1,306,069
	Payment Receivable from FOJO Project	211,245	-
	Payment Receivable from MTB Representative	11,152	-
	Payment Receivable from MJF	461,240	-
		<b>1,202,835</b>	<b>1,306,069</b>
<b>7</b>	<b>Advance and Prepayments</b>		
	Advance to Staff against Salaries (Note: 7.01)	-	-
	Advance for programme (Note: 7.02)	157,636	53,123
	Advance Income Tax (Note: 7.03)	1,013,007	988,353
	Security Money (Note: 7.04)	708,145	708,145
	Loan to Livelihood programme (Note: 7.05)	60,000	-
		<b>1,938,788</b>	<b>1,749,621</b>
<b>7.01</b>	<b>Advance to Staff against Salaries</b>		
	Opening Balance	-	-
	Add: Advance Disbursed During the year		
	Advance to Staff against Salaries (Hamida Begum)	17,940	17,940
	Advance to Staff against Salaries (Mohd. Sahil)	2,000	-
		<b>19,940</b>	<b>17,940</b>
	Less: Realized/Adjusted during the year		
	Staff against Salaries (Hamida Begum)	(17,940)	(17,940)
	Staff against Salaries (Mohd. Sahil)	(2,000)	-
		<b>-</b>	<b>-</b>
<b>7.02</b>	<b>Advance for Programme</b>		
	Opening Balance	53,123	319,471
	Add. Paid during the year		
	Advance to Gramer Kagoj for Programme Implementation (City Bank CSR Project)	565,825	1,066,555
	Advance to Charaiveti for Programme Implementation	149,450	-





Note	Particulars	2016-2017 Taka	2015-2016 Taka
	Advance to M/S Siddiki Trader for Programme Implementation	291,508	-
	Advance to UDT for Programme Implementation (Mutual Trust Bank CSR Project)	100,000	-
	<b>Advance Paid</b>	<b>1,106,783</b>	<b>1,066,555</b>
		<b>1,159,906</b>	<b>1,386,026</b>
	<b>Less: Realized/Adjusted during the year</b>		
	Advance to Gramer Kagoj for Programme Implementation (City Bank CSR Project)	535,312	1,332,903
	Advance to Charaiveti for Programme Implementation	149,450	-
	Advance to M/S Siddiki Trader for Programme Implementation	291,508	-
	Advance to Syed Habibur Rahman	6,000	-
	Advance to UDT for Programme Implementation	20,000	-
	<b>Advance Received</b>	<b>1,002,270</b>	<b>1,332,903</b>
		<b>157,636</b>	<b>53,123</b>
<b>7.03</b>	<b>Advance Income Tax</b>		
	Opening Balance	988,353	953,992
	Add: Tax deducted on Bank Interest during the year	24,654	34,361
		<b>1,013,007</b>	<b>988,353</b>
	<b>Details of Tax Position is provided in Annex-F</b>		
<b>7.04</b>	<b>Security Money</b>		
	Opening Balance	708,145	694,645
	Add: Paid during the year (Against Mobile# 01819200500)	-	10,000
	Add: Paid during the year (Security money for Alpine water supply)	-	3,500
		<b>708,145</b>	<b>708,145</b>
<b>7.05</b>	<b>Loan to Livelihood Programme</b>		
	Opening Balance	-	-
	Loan to Livelihood Programme, Basatpur	30,000	-
	Loan to Livelihood Programme, Kailashgonj	30,000	-
		<b>60,000</b>	<b>-</b>
<b>8</b>	<b>Stock of RTI Books &amp; Gaon Swapna products</b>		
	MRDI Writing Pad	25,165	-
	RTI Books	59,454	60,278
	Gaon Swapna products	386,764	336,990
		<b>471,383</b>	<b>397,268</b>
<b>9</b>	<b>Financial Assets</b>		
	<b>Investment in FDR:</b>		
	MRDI- FDR (Note- 9.01)	1,843,431	748,969
	FDR against Gaon Swapna Fund (Annex-D))	1,203,626	3,184,446
		<b>3,047,057</b>	<b>3,933,415</b>
<b>9.01</b>	<b>MRDI- FDR</b>		
	Opening balance	3,184,446	4,582,377
	Add: Investment during the year	-	-
		<b>3,184,446</b>	<b>4,582,377</b>
	Add: FDR Opened during the year	-	1,360,534
	Add: Interest added as investment during the year	71,828	137,017
	Add: Accrued Interest added as investment during the year	7,472	38,959
		<b>3,263,746</b>	<b>6,118,887</b>
	Less: Encashment of FDR	(1,420,315)	(2,934,441)
	MRDI FDR (Annex-B)	<b>1,843,431</b>	<b>3,184,446</b>



Note	Particulars	2016-2017 Taka	2015-2016 Taka
<b>10</b>	<b>Cash and Cash Equivalents</b>		
	Cash in Hand (Note: 10.01)	25,000	36,000
	Cash at Bank (Note: 10.02)	9,721,648	6,766,926
		<b>9,746,648</b>	<b>6,802,926</b>
<b>10.01</b>	<b>Cash in Hand</b>		
	Core Account	20,000	20,000
	Gaon Swapna	5,000	5,000
	PCAI Project (MRDI office, Dhaka)	-	5,000
	PCAI Project (Field office, Jessore)	-	3,000
	PCAI Project (Field office, Barisal)	-	3,000
		<b>25,000</b>	<b>36,000</b>
<b>10.02</b>	<b>Cash at Bank</b>		
	Core Bank Accounts (Note: 10.02.1)	568,912	238,172
	Project Bank Accounts (Note: 10.02.2)	9,152,736	6,528,754
		<b>9,721,648</b>	<b>6,766,926</b>
<b>10.02.1</b>	<b>Core Bank Accounts</b>		
	Southeast bank (CD-11100006616), MRDI Mother Account	13,195	1,255
	Prime Bank Ltd. (STD 138310800000192), MRDI Operational Account	555,716	235,533
	Prime Bank Ltd. (STD 13831010026657), MRDI-INFOCUS	1	1,384
		<b>568,912</b>	<b>238,172</b>
<b>10.02.2</b>	<b>Project Bank Accounts</b>		
	Prime Bank (SND-13831030033468) MJF-MRDI-SEPWAI	4,195	-
	Prime Bank (STD-13831020032822) MRDI-FOJO	2,231,960	-
	Prime Bank (STD-13831060024716) MRDI-PCAI	-	593,012
	Prime Bank (STD-13831010019553) MRDI-CSR	372,588	563,593
	Prime Bank (STD-13831050023915) MRDI-Gaon Swapna	45,440	557,771
	Prime Bank (STD-13831090029406) MRDI-City Bank Ltd.	1,180,704	1,426,770
	Prime Bank (STD-13831010028180) MRDI-DW	208,568	206,379
	Mutual Trust Bank (STD-00430320000789) MRDI-MTB	1,270,165	-
	Prime Bank (STD-13831010031470) MRDI-Unicef	-	790,605
	Prime Bank (STD-13831010033412) MRDI-Unicef	1,473,498	-
	Prime Bank (STD-13831060031929) MRDI-HSBC	2,365,618	2,390,624
		<b>9,152,736</b>	<b>6,528,754</b>
<b>11</b>	<b>Capital Fund</b>		
	Opening Balance	5,984,966	4,701,204
	Add: Excess of Income Over Expenditure	(1,939,528)	1,283,593
	Previous Years Adjustment Account (Note: 11.01)	24,341	(5,331)
	Directors Subscription	3,000	5,500
		<b>4,072,779</b>	<b>5,984,966</b>
<b>11.01</b>	<b>Previous Year's Adjustment Account</b>		
	Previous Years Expenses	24,341	(5,331)
		<b>24,341</b>	<b>(5,331)</b>
<b>12</b>	<b>Gaon Swapna Fund</b>		
	Opening Balance	1,590,015	1,145,159
	Interest on Bank deposit	66,575	54,467
	Add: Fund Received during the year (Note: 12.01)	-	380,000
	Add: Profit/(Loss) during the year (Note-12.02 & Note-12.03)	(24,108)	10,389
		<b>1,632,482</b>	<b>1,590,015</b>



Note	Particulars	2016-2017 Taka	2015-2016 Taka
<b>12.01</b>	<b>Interest on Gaon Swapna Bank Deposit</b>		
	Interest on SND Account	2,689	12,648
	Interest on FDR	72,292	-
	Add: Provision up to 30 June 2017	33,413	41,819
	Less: Last years Provision	(41,819)	-
		<b>66,575</b>	<b>54,467</b>
<b>12.02</b>	<b>Profit (Loss) from Gaon Swapna</b>		
	Sale of Gaon Swapna Products	171,983	254,429
	<b>Operational Expenses</b>		
	Opening stock of Products	336,990	227,480
	Add: Purchase of Products	192,377	292,056
	Add: Operational Expenses	53,488	61,494
	Less: Closing Stock of Products	(386,764)	(336,990)
		<b>196,091</b>	<b>244,040</b>
	<b>Profit (Loss) from Gaon Swapna</b>	<b>(24,108)</b>	<b>10,389</b>
<b>13</b>	<b>Unutilized Project Fund</b>		
	Opening Balance	5,961,106	6,688,304
	Fund received during the year (Note-16)	39,581,405	39,390,197
	Fund receivable from donor	980,438	1,306,069
	Interest on fund balance (DW Academy)	2,189	-
		<b>46,525,138</b>	<b>47,384,570</b>
	Less: Expenditure during the year (Note-17)	(37,633,282)	(41,160,964)
	Less: Local Contribution	-	(262,500)
		<b>8,891,856</b>	<b>5,961,106</b>
	<b>Details are as follows:</b>		
	Fojo Media Institute	2,020,715	-
	Bank Alfalah Ltd.	92,588	
	Reliance Insurance Ltd.	280,000	
	PCAI Project	-	610,012
	UNICEF Project	1,473,498	790,605
	The City Bank Ltd. (CSR Project)	1,180,704	1,453,893
	Mutual Trust Bank CSR Project	1,270,165	509,593
	HSBC Project	2,365,618	2,390,624
	DW Project	208,568	206,379
		<b>8,891,856</b>	<b>5,961,106</b>
<b>14</b>	<b>Outstanding Liabilities</b>		
	Opening balance	1,360,294	2,181,440
	Add: Addition during the year	713,534	835,532
		<b>2,073,828</b>	<b>3,016,972</b>
	Less: Paid during the year	862,898	1,168,378
	Adjustment during the year	-	488,300
		<b>862,898</b>	<b>1,656,678</b>
	<b>Closing Balance (Annex-E)</b>	<b>1,210,930</b>	<b>1,360,294</b>
<b>15</b>	<b>Loan from Southeast Bank Ltd.</b>		
	Opening Balance	51	972,475
	Loan received during the year	4,569,848	6,510,000
	Interest & Charges on Loan	48,847	143,626
		<b>4,618,746</b>	<b>7,626,101</b>





Note	Particulars	2016-2017 Taka	2015-2016 Taka
	Loan adjusted/Paid during the year	(3,316,918)	(7,626,050)
	<b>Closing Balance</b>	<b>1,301,828</b>	<b>51</b>
As per decision of the board members of MRDI in the 10th AGM, MRDI has taken an overdraft facility from Southeast Bank Ltd., Mohammadpur Branch, Dhaka. The bank sanctioned OD limit amounting to Tk. 16.00 Lac only for 1 year against the FDR#24400000013.			
<b>16</b>	<b>Fund Received during the year</b>		
	FOJO Media Institute	8,444,369	-
	Bangladesh Bank	-	1,451,493
	Manusher Jonno Foundation	2,992,688	6,874,432
	Unicef	7,967,182	7,480,116
	Deutsche Welle Akademie	-	4,374,157
	Mutual Trust Bank Ltd.	7,863,501	1,590,473
	The City Bank Ltd.	1,016,703	1,454,356
	Bank Al Falah Ltd.	860,856	999,810
	HSBC	2,502,584	2,642,379
	Reliance Insurance Ltd.	550,000	550,000
	The World Bank	4,672,783	11,710,481
	Sundarbans Women Association	-	262,500
	Swiss Embassy	624,000	-
	AB Bank Ltd.	121,500	-
	Korea Green Foundation	1,758,128	-
	CHRI	207,111	-
		<b>39,581,405</b>	<b>39,390,197</b>
<b>17</b>	<b>Grant Income</b>		
	FOJO Media Institute	6,423,654	-
	Swiss Embassy	624,000	-
	Korea Green Foundation	1,758,128	-
	CHRI	207,111	-
	AB Bank Ltd.	121,500	-
	Bangladesh Bank	-	2,893,690
	Manusher Jonno Foundation	4,063,940	7,877,848
	UNICEF	7,284,289	7,224,493
	Deutsche Welle Akademie	-	4,568,796
	Mutual Trust Bank Ltd.	7,102,929	1,655,857
	The City Bank Ltd.	1,289,892	2,122,165
	Reliance Insurance Ltd.	270,000	550,000
	Bank Alfalah Ltd.	768,268	999,810
	HSBC	2,527,590	251,755
	The World Bank	5,191,981	13,016,550
		<b>37,633,282</b>	<b>41,160,964</b>
<b>18</b>	<b>Interest on Bank Deposits</b>		
	Interest received on FDR	134,386	286,433
	Interest received on other Bank accounts	5,709	11,197
		140,095	297,630
	Add: Accrued Interest during the year	-	38,959
		<b>140,095</b>	<b>336,589</b>



Note	Particulars	2016-2017 Taka	2015-2016 Taka
<b>19</b>	<b>Programme Cost</b>		
	Programme Cost as per RP Account	21,809,235	24,185,096
	Add: Outstanding payment	12,100	393,504
		<b>21,821,335</b>	<b>24,578,600</b>
	<b>(Schedule of Program Cost has been given in Annex-C)</b>		
<b>20</b>	<b>Salary and Benefits</b>		
	Grade I	3,660,615	2,651,835
	Grade II	2,545,930	3,521,245
	Grade III	4,907,585	4,007,839
	Grade IV-V	670,969	706,355
	Grade VI	471,520	390,414
		<b>12,256,619</b>	<b>11,277,688</b>
<b>21</b>	<b>Office Rent</b>		
	As per RP Account	2,773,800	1,962,000
	Add: Outstanding VAT on office Rent	-	9,000
		<b>2,773,800</b>	<b>1,971,000</b>
<b>22</b>	<b>Transportation and Conveyance</b>		
	Local transportation for executive movement	399,066	399,128
	Local transportation for programmatic and administrative movement	86,675	65,557
	Overseas Travel	18,434	33,075
		<b>504,175</b>	<b>497,760</b>
<b>23</b>	<b>Phone, Fax, Internet, Postage etc.</b>		
	Telephone	21,952	31,004
	Mobile phone	84,198	99,463
	Internet	204,325	226,550
	Postage	12,084	18,426
		<b>322,559</b>	<b>375,443</b>
	Add: Outstanding		
	Telephone	1,817	2,441
	Mobile phone	8,043	5,293
	Internet (GP)	1,158	1,035
		<b>333,577</b>	<b>384,212</b>
<b>24</b>	<b>Utility and Service Charges</b>		
	Electricity bill	104,998	124,949
	Office service charges	120,000	120,000
		<b>224,998</b>	<b>244,949</b>
	Add: Outstanding electricity bill	12,854	8,520
		<b>237,852</b>	<b>253,469</b>
<b>25</b>	<b>Printing and Stationery</b>		
	As per RP Account	117,226	130,073
	Add: Outstanding	-	45,000
		<b>117,226</b>	<b>175,073</b>
<b>26</b>	<b>Newspapers, Periodicals and TV News Clipping</b>		
	As per RP Account	169,809	171,755
	Add: Outstanding	14,574	-
		<b>184,383</b>	<b>171,755</b>



Note	Particulars	2016-2017 Taka	2015-2016 Taka
<b>27</b>	<b>Professional Fees</b>		
	Expenses for secretarial Service	63,626	-
	Professional fee for Tax Assessment and Company Affairs	160,000	160,000
		<b>223,626</b>	<b>160,000</b>
<b>28</b>	<b>Gain/Loss on Write off of Property, Plant and Equipment</b>		
	Property, Plant and Equipment at Cost	-	219,472
	Less: Sale of Scrap	-	(12,294)
	Less: Accumulated Depreciation	-	(174,439)
	<b>(Gain)/Loss</b>	<b>-</b>	<b>32,739</b>



Chairman



Executive Director





**Management and Resources Development Initiative (MRDI)**  
**Schedule of Property, Plant and Equipment as at June 30, 2017**

SI No.	PARTICULARS	COST			Rate (%)	DEPRECIATION			WRITTEN DOWN VALUE
		Balance as on 01.07.2016	During the year	Adjustment /disposal		Balance as on 01.07.2016	Charged	Adjustment/ disposal	
<b>1.0 FURNITURE AND FIXTURE:</b>									
1.1 Table		144,871	-	-	20%	144,870	-	-	144,870
1.2 Chair, Sofa etc.		161,423	-	-	20%	143,914	8,752	-	152,666
1.3 Shelf, Paper stand, Notice board etc.		255,592	-	-	20%	244,656	3,699	-	248,355
1.4 Interior Decoration		233,571	-	-	20%	179,251	30,272	-	209,523
<b>Sub-Total (A)</b>		<b>795,457</b>	<b>-</b>	<b>-</b>		<b>712,691</b>	<b>42,723</b>	<b>-</b>	<b>755,414</b>
<b>2.0 OFFICE EQUIPMENT:</b>									
2 Photocopier		335,000	-	-	30%	334,999	-	-	334,999
2 Monitoring Set up		286,284	38,830	-	30%	250,611	25,370	-	275,981
2 Fax Machine, Scanner, TV, Recorder etc.		101,680	-	-	30%	98,435	2,680	-	101,115
2 Power Generator (Honda)		102,250	-	-	30%	102,249	-	-	102,249
2.1 Electric Fans		49,775	-	-	30%	46,385	2,430	-	48,815
2.1 Air cooler		778,528	-	-	30%	755,928	22,600	-	778,528
2.1 Telephone and Internet Connectivity		137,036	16,875	-	30%	124,848	7,858	-	132,706
2.1 Camera		166,952	-	-	30%	164,513	2,438	-	166,951
2.10 Mobile and Telephone Set		325,861	99,079	-	30%	276,809	40,512	-	317,121
<b>Sub-Total (B)</b>		<b>2,283,366</b>	<b>154,784</b>	<b>-</b>		<b>2,154,577</b>	<b>103,888</b>	<b>-</b>	<b>2,258,465</b>
<b>3.0 COMPUTER, PRINTER, MULTIMEDIA</b>									
3 Tower Server		119,000	-	-	33%	119,000	-	-	119,000
3 Desktop Computer		620,462	-	-	33%	603,876	664	-	604,540
3 Laptop Computer		952,411	46,350	-	33%	949,229	3,182	-	952,411
3 Laser Printer		172,871	-	-	33%	172,529	342	-	172,871
3.1 UPS, IPS, Stabilizer		221,783	15,664	-	33%	116,987	35,919	-	152,906
3.1 Multimedia Projector		142,407	-	-	33%	142,406	-	-	142,406
3.1 Computer Networking		89,630	-	-	33%	89,146	484	-	89,630
<b>Sub-Total (C)</b>		<b>2,318,564</b>	<b>62,014</b>	<b>-</b>		<b>2,193,173</b>	<b>40,591</b>	<b>-</b>	<b>2,233,764</b>
<b>4.0 VEHICLES</b>									
6 Sub-Total (D)		-	-	-	25%	-	-	-	-
<b>5.0 OTHER ASSETS</b>									
5.1 Books		25,930	-	-	20%	25,135	605	-	25,740
5.2 Paintings		40,000	-	-	20%	24,000	8,000	-	32,000
<b>Sub-Total (E)</b>		<b>65,930</b>	<b>-</b>	<b>-</b>		<b>49,135</b>	<b>8,605</b>	<b>-</b>	<b>57,740</b>
<b>6.0 PROJECT ASSETS (PCAI)</b>									
Sub-Total (E)		303,472	-	-		-	-	-	303,472
<b>Sub-Total (E)</b>		<b>303,472</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>303,472</b>
<b>Balance as on 30.06.2017</b>		<b>5,766,789</b>	<b>216,798</b>	<b>-</b>		<b>5,983,587</b>	<b>195,807</b>	<b>-</b>	<b>5,305,383</b>
<b>Balance as on 30.06.2016</b>		<b>5,837,784</b>	<b>148,477</b>	<b>219,472</b>		<b>4,810,888</b>	<b>473,127</b>	<b>174,439</b>	<b>5,109,576</b>
									<b>678,204</b>
									<b>657,213</b>



**Management and Resources Development Initiative (MRDI)**  
**Statement of FDR with Southeast Bank Ltd. as on June 30, 2017**

SI	FDR No.	Name of Branch	Type	Date of Opening	Balance as on 30.06.2016	FDR Opening during 2016-2017	FDR encashment during 2016-2017	Interest received as per statement	Provision of interest receivable up to 30.06.2016	Interest receivable up to June 2017 @ 6%	Deduction of Bank charges	Deduction of Tax on interest	Net interest received	Balance as on 30.06.2017
1	A/C#005424400000013	Mohammadpur Br.	6 month	21-Apr-10	1,764,131	-	-	103,774	(20,069)	7,472	(1,500)	(10,377)	79,300	1,843,431
5	A/C#24300002002	Mohammadpur Br.	1 month	08-Oct-15	1,420,315	-	(1,454,304)	62,099	(18,890)	-	(3,010)	(6,210)	33,989	-
		<b>Total</b>			<b>3,184,446</b>	<b>-</b>	<b>(1,454,304)</b>	<b>165,873</b>	<b>(38,959)</b>	<b>7,472</b>	<b>(4,510)</b>	<b>(16,587)</b>	<b>113,289</b>	<b>1,843,431</b>



**Management and Resources Development Initiative (MRDI)**  
**Direct Programme Cost**  
**For the year ended June 30, 2017**

SI #	Project/Contract/Agreement title	2016-2017 Taka	2015-2016 Taka
1	Promoting Citizen's Access to Information (PCAI), supported by MJF	1,481,274	4,723,318
2	Improving Qualitative Journalism in Bangladesh, supported by Fojo Media Institute, Linnaeus University, Sweden	1,979,225	-
3	Participation, Capacity Building, Transparency: Strengthening Journalism in Bangladesh supported by Deutsche Welle Akademie	-	2,179,159
4	Children and Ethical Reporting in Media, Supported by UNICEF	-	981,175
5	Exploring Young Mind: News Literacy and Ethics in Child Reporting, Supported by UNICEF	2,876,135	4,214,542
6	Promoting News Literacy and Ethical Journalism, Supported by UNICEF	1,708,990	-
7	Understanding Finance for the youth and garment workers, supported by HSBC	1,856,753	72,595
8	Understanding Finance for the youth and garment workers - Phase II, supported by HSBC	16,000	-
9	Health Programme for Charpatila, supported by Mutual Trust Bank Ltd.	98,858	1,168,961
10	Livelihood programme for the women and health clinic for the community, supported by Mutual Trust Bank Ltd.	5,214,482	-
11	Education support for Poor Students, supported by The City Bank Ltd.	942,509	772,657
12	Education Support to Girl Students & Dalit Community, supported by The City Bank Ltd.	174,450	168,584
13	Sanitation facilities for marginalized families of the Sundarbans, supported by Bank Alfalah Ltd.	729,698	-
14	Educational support for Dakshin Andermanik, supported by Reliance Insurance Ltd.	80,000	-
15	Advancing women's right of access to information in Bangladesh, Supported by MJF	3,305	-
16	An assessment on use of RTI by Bangladesh media, Supported by Swiss Embassy	619,680	-
17	RTI e-learning Module Development, Supported by The World Bank	2,313,843	-
18	Journalist Workshop on Value and Use of RTI in Media, supported by CHRI, India	215,177	-
19	Woori Eco Leadership School Project in Dhaka, supported by Korea Green Foundation (KGF)	1,510,956	-
20	RTI awareness Raising and Training support activities, Supported by The World Bank	-	4,137,284
21	CSR for Advancement and Social Emancipation (CASE), Supported by Bangladesh Bank	-	2,346,697
22	Paying Back to Birangonas, Supported by Bangladesh Bank	-	70,000
23	Livelihood programme for women in Basatpur, supported by The City Bank Ltd.	-	956,385
24	Safe water for Sundarbans Peoples, supported by Bank Alfalah Ltd.	-	1,236,345
25	Situation Assessment of Former Enclaves	-	128,058
26	Livelihood programme for women in Dhangmari, Sundarbans	-	65,000
27	Renovation and rehabilitation of Maddhya & Paschim Char Monohar Primary School, supported by Reliance Insurance Ltd.	-	479,350
28	MRDI Training Institute (INFOCUS)	-	878,490
	<b>Total</b>	<b>21,821,335</b>	<b>24,578,600</b>





**Management and Resources Development Initiative (MRDI)**  
**Statement of FDR of Gaon Swapna with Southeast Bank Ltd. as on June 30, 2017**

Sl	FDR No.	Name of Branch	Type	Date of Opening	Balance as on 30.06.2016	FDR Opening during 2016-2017	FDR encashment during 2016-2017	Interest received as per statement	Provision of Interest receivable up to 30.06.2016	Interest receivable up to June 2017	Deduction of Bank charges	Deduction of Tax on Interest	Net interest received	Balance as on 30.06.2017
1	A/C#005424400000138	Mohammadpur Br.	6 month	07-Jul-15	211,952	-	-	12,589	4,802	4,895	500	1,259	10,923	222,875
2	A/C#005424500000330	Mohammadpur Br.	12 month	07-Jul-15	537,017	-	-	42,500	37,017	25,594	1,000	4,250	25,827	562,844
3	A/C#0054243000002202	Mohammadpur Br.	3 month	26-Jul-16	-	400,000	-	17,203	-	2,924	500	1,720	17,907	417,907
		<b>Total</b>			<b>748,969</b>	<b>400,000</b>	<b>-</b>	<b>72,292</b>	<b>41,819</b>	<b>33,413</b>	<b>2,000</b>	<b>7,229</b>	<b>54,657</b>	<b>1,203,626</b>



**Management and Resources Development Initiative (MRDI)**  
**Schedule of Outstanding Liabilities**  
**For the year ended June 30, 2017**

Sl.	Particular	Project, Contract/ Component	Balance as on 01.07.2016	During 2016-2017		Balance as on 30.06.2017
				Paid/ Adjustment	Addition	
1	Audit fees	MRDI Core	132,250	132,250	140,000	140,000
2	Confidence Refrigeration	MRDI Core	66,000	-	-	66,000
3	Fee and Expenses for Tax Consultants	MRDI Core	290,000	290,000	160,000	160,000
4	Hasibur Rahman	Gaon Swapna	50,715	-	-	50,715
5	Hasibur Rahman	MRDI Core	-	-	126,613	126,613
6	Idea printers	MRDI Core (Annual Report 2013-14)	45,750	-	-	45,750
7	Program Cost	World bank Project	265,000	225,000	-	40,000
8	Provision for Income tax	MRDI Core	202,431	-	-	202,431
9	Sharier Khan	Unicef contract	40,000	-	-	40,000
10	Transparent	MRDI Core (Contribution To MCAP)	52,500	-	-	52,500
11	Robi Axiata Limited	MRDI Core_(Mobile bill	5,293	5,293	8,043	8,043
12	Telephone & Internet Bill	MRDI Core	3,476	3,476	2,975	2,975
13	Utility Bill	MRDI Core	8,681	8,681	12,854	12,854
14	Md. Billal	MRDI Core (Newspaper)	-	-	3,024	3,024
15	Advanced Software Development	MRDI Core (Newspaper scann service)	-	-	11,550	11,550
16	Unnayan Dhara Trust	MTB project Program cost	-	-	12,100	12,100
17	Kailashgonj Ekata Mohila O Shishu Unnayan Sangstha	Gaon Swapna product purchase	-	-	17,430	17,430
18	Mobinul Islam Mobin	Gaon Swapna product purchase	-	-	7,700	7,700
19	Moddho Char Monohor Primary School	CSR Intervension of RIL	41,500	41,500	-	-
20	West Char Monohor Primary School	CSR Intervension of RIL	32,500	32,500	-	-
21	Office Rent	VAT on Office Rent	12,600	12,600	-	-
22	Program Cost	City Bank CSR Project	58,598	58,598	-	-
23	Gramer Hat	Gaon Swapna	8,000	8,000	-	-
24	Transparent	MRDI Core	45,000	45,000	-	-
25	MRDI	Fojo Project	-	-	211,245	211,245
	<b>Total</b>		<b>1,360,294</b>	<b>862,898</b>	<b>713,534</b>	<b>1,210,930</b>



**Management and Resources Development Initiative (MRDI)**  
**Tax Liabilities and Advance Tax Position**  
**For the year ended June 30, 2017**

Income Year	Assessment Year	Tax Liabilities as per Assessment Order	Tax deducted at source/Paid	Tax Adjustment		Tax Liability after Adjustment	Total Tax Paid in Advance	
				Taka	Taka		Taka	
2010-2011	2011-2012	18,192	114,549		18,192	-		96,357
2011-2012	2012-2013	42,220	201,068		42,220	-		158,848
2012-2013	2013-2014	60,181	164,528		-	60,181		164,528
2013-2014	2014-2015	61,240	186,678		-	61,240		186,678
2014-2015	2015-2016	14,376	356,676		(9,095)	14,376		347,581
2015-2016	2016-2017	66,634	34,361		-	66,634		34,361
2016-2017	2016-2017	-	24,654		-	-		24,654
<b>Total</b>		<b>262,843</b>	<b>1,082,514</b>		<b>51,317</b>	<b>202,431</b>		<b>1,013,007</b>





**Management and Resources Development Initiative (MRDI)**  
**Statement of Related Party Transaction**  
**For the year ended June 30, 2017**

Director	Project/Contract	Assigned As	Transaction Amount (Taka)	Outstanding Balance
Syed Ishtiaque Reza	Swiss Contract	Expert for Methodology finalization Meeting	5,000	-
	Swiss Contract	Moderator of Seminar	5,000	-
	CHRI Contract	Course Facilitator of Workshop	20,000	-
	UNICEF Project	Expert for Content Development for orientation	5,000	-
	Fojo Project	Resource Person for in-house in Gramer Kagoj, Jessore	30,000	-
	UNICEF Project	Media Gatekeepers for consultation	5,000	-
<b>Sub-total</b>			<b>70,000</b>	<b>-</b>
Md. Nazrul Islam	World Bank Contract	Expert for Content Development for orientation	5,000	-
<b>Sub-total</b>			<b>5,000</b>	<b>-</b>
<b>Grand Total</b>			<b>75,000</b>	





## Management and Resources Development Initiative

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