



MRDI/2018-2019/329

04 December 2018

Golam Mostofa Kiron
Proprietor, Transparent
189 Bir Uttam CR Datta Road (3rd floor),
Hatirpool, Dhaka-1205.

Subject: Work order for supplying MRDI Writing Pad containing 100 leaves

Dear Mr. Kiron,

In reference to our work order no. MRDI/2018-2019/328 dated 04 December 2018 we are requesting you to supply 25 pieces of MRDI writing pad of same specification containing 100 leaves. We are mentioning the specification below

Particular	Qty	Rate	Amount
MRDI Writing Pad: (25 leaves x 4)= 100 leaves per pad Specification: Size: 6.75 inch x 8.75 inch; Leaf-100, Inner print: 1 color offset print on 100 gram offset paper, Cover print: 4 color offset print on 300gm Art card including MRDI Logo, Line roll on both side, Binding: Spiral binding with foreign ring.	25	140	3,500.00
Total			3,500.00

All other terms and condition will be same as work order no. MRDI/2018-2019/328 dated 04 December 2018.

Thanking you,

Md. Abdul Gofur
Manager, Finance

Rewa
Transparent
Proprietor
4/12/2018

Management and Resources Development Initiative (MRDI)

8/19, Sir Syed Road (3rd Floor), Block-A, Mohammadpur, Dhaka-1207

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