

31 March 2022

Miraj Ahmed Chowdhury
Managing Director
Digitally Right
Dhaka

Subject: Terms of Reference

Dear Mr. Chowdhury,

Greetings from MRDI! You are aware MRDI is implementing the project 'Improving Qualitative Journalism in Bangladesh-Phase II' in partnership with the Fojo Media Institute, Linnaeus University, Sweden with an objective to facilitate the media in Bangladesh for contributing to strengthen democracy, gender equality, greater respect for human rights and freedom from oppression.

Under the project, we are planning to translate the newly drafted "Data Protection Act 2022" as our stakeholders are requesting for English translation of the draft act. Considering your company knowledge and working experience with MRDI, we want to seek expertise of Digitally Rights as per the following terms:

1. Translation and review of the draft Data Protection Act 2022 from Bangla to English. MRDI will provide the Bangla version of the draft act.
2. Duration of the assignment will be from 31 March 2022 to 25 April 2022.
3. An amount of Taka 150,000 (One lac fifty thousand only) will be paid completion of the work. Payments will be made through bank transfer/Cheque.
4. VAT/TAX as admissible will be deducted at source as per Bangladesh Government rules.
5. Child protection code of conduct form acknowledgement is required.

If the terms & conditions are acceptable to you, please sign the ToR in the space provided below and return one copy to us.

Yours Sincerely,


Hasibur Rahman
Executive Director

Accepted by:


(**Miraj Ahmed Chowdhury**)
Date: 31-3-22